



Board of Trustees

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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

April 24, 2014

The Board of Trustees of the Texas Southmost College District convened in open session on April 24, 2014, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Trey Mendez, Secretary; René Torres, Dr. Reynaldo García, Ed Rivera and Ramon Champion Hinojosa. Also present was Dr. Lily F. Tercero, President of Texas Southmost College. Absent was Mrs. Adela G. Garza; Vice Chair.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:34 p.m.

2. Announcements

Chairman Rendon called on Dr. Tercero to make the announcements. Dr. Tercero said there were no announcements.

3. Speakers to Agenda Items and Public Discussion

Mr. Julian Camacho, community member gave his concerns to the Board of Trustees.

4. Mission Statement

Chairman Rendon read the existing mission for Texas Southmost College District as follows:

“Transforming our communities through innovative learning opportunities”

5. President's Report

Chairman Rendon called on Dr. Tercero to give the report. Dr. Tercero reported that TSC has three additional employees Daniela Canales, Administrative Assistant for the Division of Humanities, Alejandro Rodriguez, Administrative Assistant for the Dean Health Care, Career, and Technical Education, and Madeline Rodriguez, High School Relations & Community Outreach Specialist. She also reported that Ms. Nancy Saldana, Director of Finance has accepted another position and thanked her for her contributions to the College.

She also stated that there will be a job fair at the Jacob Brown Auditorium on May 3, 2014 from 10:00 a.m. – 2:00 p.m.

6. Student Leadership Academy Presentation

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero called on Mr. Mike Shannon, Vice President of Student Services. Mr. Shannon gave a brief summary and called on Mr. Armando Ponce, Director of Student Life to make the presentation. Mr. Ponce gave a brief overview of the Student Leadership Academy, which encourages and aids in the development of student leaders. Through interactive workshops and seminars, this prestigious program allows students to develop their personal leadership style and put their leadership skills into practice, allowing them to gain experience and confidence. Mr. Ponce introduced several students who are participating in this year's Student Leadership Academy. *Exhibit "A"*

7. Approval of Minutes of Previous Meeting

Consideration and Approval of Minutes of the Regular Meeting of March 27, 2014

A motion was made by Mr. Torres to approve the Minutes of the Regular Meeting of March 27, 2014 as presented. The motion was seconded by Mr. Hinojosa and carried unanimously.

8. Dedication of the TSC Arts Center

Chairman Rendon called on Dr. Tercero, to present the item. Dr. Tercero stated that TSC will hold a dedication ceremony and open house for the TSC Arts Center, in late May. She explained the planning process is underway for this special event.

9. Approval of Proposal for the Relocation of the TSC Nursing and Allied Health Labs to the ITECC Facility

**Consideration and Approval of Proposal
for the Relocation of the TSC Nursing and
Allied Health Labs to the ITECC Facility**

Chairman Rendon called on Mr. Chet Lewis, Vice President of Finance and Administration to present the item. Texas Southmost College (TSC) has requested services for the relocation of the TSC Nursing and Allied Health labs from the Life, Health and Science Building (LHSB) to the ITECC facility. The relocation project includes the following labs: Associate Degree Nursing, Diagnostic Medial Sonography, Emergency Medical Science, Medical Lab Training, Respiratory Therapy, Vocational Nursing, and Radiation Technology. The funding for this project was provided within the transaction with UT System in an agreement for an earlier termination date for the UT leased space at LHSB.

Alpha Building Corporation from Harlingen, Texas has provided preliminary estimates for construction services for the relocation of the mentioned labs through a TXMAS contract in total amount of \$600,000. The proposal received includes framing work, ceiling and tile replacement, mechanical, electrical and plumbing connections among other for all seven labs. The project completion dates involve two phases, the first one to be completed before May 31, 2014 and the second one to be completed by August 31, 2014. Project architects have reviewed technical aspects of the mentioned proposal and contractor's qualifications to perform these services. Alpha Building Corp.'s past projects with TSC include the full replacement of HVAC systems for 5 condominiums at the Fort Brown Villas in 2009 and the relocation of Building 23 to the TSC Fort Brown Campus in 2011 through TXMAS contracts as well.

TXMAS is a purchasing cooperative program that serves federal, state and local government institutions by conducting bidding processes according to the requirements established by the State of Texas. Staff has verified that Alpha Building Corporation is an awarded vendor for TXMAS and that it is authorized to sell under this contract.

A motion was made by Mr. Rivera to accept proposal from Alpha Building Corporation for the Relocation of the TSC Nursing and Allied Health Labs to the ITECC Facility to not exceed the amount up to \$600,000 and authorize the President to execute the job order contract as presented. The motion was seconded by Mr. Torres and carried unanimously. Exhibit "B"

10. Approval of Bid Proposal for Demolition and Asbestos Abatement of The Village at Fort Brown

Consideration and Approval of Bid Proposal for Demolition and Asbestos Abatement of The Village of Fort Brown

Chairman Rendon called on Mr. Lewis to present the item. TSC conducted an Invitation to Bid process from qualified companies to provide demolition and asbestos abatement services of approximately 93,738 sq. ft. pertaining to The Village at Fort Brown (former UTB/TSC Student Housing). The newspaper advertisements were published on Monday, March 17 and March 24, 2014. The bid deadline was Monday, March 31, 2014.

Responsive bids were received from 1 Priority Environmental Services from Houston, Texas; Alamo 1, Corporate from San Antonio, Texas; Camacho Demolition, LLC from Corpus Christi, Texas; Hunter Demolition & Wrecking Co. from Poteet, Texas; J.R. Ramon & Sons, Inc. from San Antonio, Texas; and R.L. Abatement, Inc. from Weslaco, Texas. A non-responsive bid was received from HERR Industrial from Brownsville, Texas.

After careful evaluation and analysis of bid proposals received, TSC has identified R.L. Abatement, Inc. and Camacho Demolition, LLC as the best value respondents for Bid Proposal A (Demolition Work) in the amount of \$201,550 and Bid Proposal B (Asbestos Abatement) in the amount of \$290,000, respectively. Project engineers have reviewed all technical aspects of mentioned proposals and also confirmed reputation and licenses required for these jobs.

The estimated completion days for demolition work are 25 days, and for asbestos abatement are 60 days. The recommended contract amounts include a ten percent owner's project contingency for unforeseen events.

A motion was made by Mr. Rivera to accept bid proposal A from R. L. Abatement, Inc. to provide demolition services for The Village at Fort Brown in the amount of \$221,550 and authorize the President to execute the contract and to accept bid proposal B from Camacho Demolition, LLC to provide asbestos abatement services for The Village at Fort Brown in the amount of \$315,000 and authorize the President to execute the contract as presented. The motion was seconded by Mr. Mendez and carried unanimously. Exhibit "C"

11. Report on the Second Quarter Financial Statements and Investment Report for Fiscal Year 2014

Chairman Rendon called on Mr. Lewis. Mr. Lewis provided a brief report on the Second Quarter Financial Statements and Investment Report for FY 2014. Mr. Lewis stated that the reports are provided for informational purposes only, and no action is required by the Board. *Exhibit "D"*

12. Executive Session as provided by Government Code, Chapter 551.071, and 551.074.

The Board convened in Executive Session at 7:21 p.m.

The Board reconvened in Regular Session at 7:29 p.m.

13. Consideration and possible action on matters discussed in Executive Session

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Personal Issues, Section
551.074, Texas Government Code.**

No action was taken.

14. Proposed Meeting Dates

Thursday, May 15, 2014

Adjournment

The meeting was adjourned by Chairman Rendon at 7:29 p.m.



Mr. Francisco G. Rendon
Chairman, Board of Trustees



Trey Mendez, J. D.
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on April 24, 2014, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.