



Board of Trustees

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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

June 27, 2013

The Board of Trustees of the Texas Southmost College District convened in open session on June 27, 2013, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Francisco G. Rendon, Chair; Adela G. Garza, Vice Chair; Trey Mendez, Secretary; René Torres; Dr. Reynaldo García; Ramon Hinojosa and Dr. Robert Lozano. Also present was Dr. Lily F. Tercero, President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chairman Rendon at 5:35 p.m.

2. Announcements

Chairman Rendon called on Dr. Tercero to make the announcements. Dr. Tercero announced that 1,043 students have now registered for TSC. We anticipate more to register. Dr. Tercero reported that an anonymous donor has contributed funds to provide a scholarship for student number one thousand who registered with TSC. Another donor has provided monies for different points in time during the enrollment process.

3. Speakers to Agenda Items and Public Discussion

Chairman Rendon called on Ms. Gloria Anciso a two year student of the Diagnostic Medical Sonography (DMS) Program. Ms. Anciso expressed her gratitude and thanked the Board of Trustees on behalf of her fellow students for lowering tuition because it has made a good impact not only to students but to their families. Ms. Anciso also thanked the professors for their support and guidance through the process of the transition.

4. Mission Statement

Chairman Rendon read the existing mission for Texas Southmost College District as follows:

“Transforming our communities through innovative learning opportunities”

5. Approval of Minutes of Previous Meetings

Consideration and Approval of Minutes of the Regular Meeting on May 16, 2013

A motion was made by Mr. Mendez to approve the Minutes of the Regular Meeting on May 16, 2013 as presented. The motion was seconded by Mr. Hinojosa and carried. Dr. Lozano abstained from the vote.

6. Approval of Test of English as a Foreign Language, Internet Based (TOEFL iBT) of the Educational Testing Service to Conform to the Requirements of Education Code 51.917

Consideration and Approval of Test of English as a Foreign Language, Internet Based (TOEFL iBT) of the Educational Testing Service to Conform to the Requirements of Education Code 51.917

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero stated the Test of English as a Foreign Language, Internet Based (TOEFL iBT) of the Educational Testing Service will serve to conform to the requirements of Education Code 51.917. She said that the Education Code 51.917 establishes that all credit faculty whose primary language is not English must be or must become proficient in the use of English to ensure that courses offered for credit at the College are taught in the English language. Faculty whose primary language is not English must be proficient in the use of the English language, as determined by a satisfactory grade on the Test of English as a Foreign Language, Internet Based (TOEFL iBT) of the Educational Testing Service. Dr. Tercero reported that the statute does allow faculty members to use a foreign language to conduct foreign language courses and may provide individual assistance during course instruction to a non-English-speaking student in the native language of the student.

The cost of an English proficiency course and/or TOEFL iBT shall be paid by the faculty member lacking proficiency in English. A faculty member shall take the course until deemed proficient in English by his or her supervisor and as determined by a satisfactory grade on the TOEFL iBT.

A motion was made by Mr. Hinojosa to approve the Test of English as a Foreign Language, Internet Based (TOEFL iBT) of the Educational Testing Service to Conform to the Requirements of Education Code 51.917. The motion was seconded by Dr. Lozano and carried unanimously. *Exhibit "A"*

7. Legal Policies for: A. Basic District Foundations; B. Local Governance; C. Business and Support Services; E. Instruction; F. Students; G. Community and Governmental Relations

Chairman Rendon called on Dr. Tercero to present the item. Dr. Tercero explained that these are the policies the College has been working on with the support of the Texas Association of School Boards (TASB). She reminded the Board that these are the legal policies and do not require the Board approval. Dr. Tercero announced that additional local policies are forthcoming for the Board's review and consideration for approval. *Exhibit "B"*

8. Approval of Updated FY 2013-2014 Salary Schedules

**Consideration and Approval of
Updated FY 2013-2014 Salary Schedules**

Chairman Rendon called on Dr. Tercero to present this item. Dr. Tercero reported that as the College moves to become independently operational in fall 2013, positions are constantly being added to the salary schedule. Dr. Tercero reported in 2008-2009 the Board passed a resolution to provide a living wage of \$8.50; therefore, the salary schedule has been revised to reflect this resolution. Staff recommends the approval of the updated salary schedules as presented.

A motion was made by Dr. García to approve the Updated FY 2013-2014 Salary Schedule as presented. The motion was seconded by Mr. Torres and carried unanimously. *Exhibit "C"*

9. Budget Amendments for Fiscal Year 2013

**Consideration and Approval of
Budget Amendment for Fiscal Year 2013**

Chairman Rendon called on Mr. Chet Lewis, Vice President of Finance and Administration. Mr. Lewis stated that the budget amendment recognizes the revenue and expenses for two Education Grants. The first grant is for the Scaling and Sustaining Success (S3) in the amount of \$82,500; and the second grant is the Southern Education Foundation (SEF) in the amount of \$25,000. Mr. Lewis

reported that both grants focus on student success and target under-prepared students.

A motion was made by Mr. Hinojosa to approve the Budget Amendment #13-003 for Fiscal Year 2013 as presented. The motion was seconded by Mr. Mendez and carried unanimously. Exhibit "D"

10. Report on Third Quarter Financial Statement and Investment Report for Fiscal Year 2013

Chairman Rendon called on Mr. Lewis. Mr. Lewis provided a brief report on the Third Quarter Financial Statements and Investment Report for FY 2013. Mr. Lewis stated that the reports are provided for informational purposes only, and no action is required by the Board. *Exhibit "E"*

11. Executive Session as provided by Government Code, Chapter 551.072.

The Board convened in Executive Session at 5:57 p.m.

The Board reconvened in Regular Session at 7:15 p.m.

12. Consideration and possible action on matters discussed in Executive Session

Consultation with Attorney on Pending Real Estate Issues, Section 551.072, Texas Government Code.

Discussion with attorney regarding the possible leasing, sale, exchange, transfer and/or acquisition of real and personal property interests in various tracts of land, buildings, and personal property in connection with the negotiations and contemplated agreements between the University of Texas System (UTS) and Texas Southmost College (TSC), including the following:

- i. The Science, Engineering and Technology Building (SETB);
- ii. UTS's leasehold interest in the approximately 3.8 acres on which the SETB is located;
- iii. UTS's purchase contract with the City of Brownsville for the purchase of the National Guard Armory building;
- iv. Approximately 24.14 acres on the north side of West University Boulevard; approximately 17.42 acres on the south side of West University Boulevard; approximately 1.2 acres on the southeast side

of Ringgold Road and including the Student Union Building; approximately 6.1 acres southwest of East 24th Street; Lot 1, Block 1, University Park Subdivision, Unit 1 across East Jackson Street from UT Brownsville's Casa Bella student housing; Lots 5 through 7, 9 through 11, 18 through 24, and 32 through 34, Block 12, and Lots 1 through 7, 10, 11 and 16, Block 16, all in the Colonia Alta Vista Addition; and

- v. Leasehold interest in Land Lease Contract No. IBM 97-43 from the International Boundary and Water Commission; and
- vi. Leases between the parties for various buildings and space located on the campuses of TSC and UTB.

A motion was made by Ms. Garza that the Board of Trustees for the Texas Southmost College District authorize Dr. Lily Tercero, TSC's President, to finalize negotiations and enter into agreements on behalf of the College District with The University of Texas System concerning:

Discussion with attorney regarding the possible leasing, sale, exchange, transfer and/or acquisition of real and personal property interests in various tracts of land, buildings, and personal property in connection with the negotiations and contemplated agreements between the University of Texas System (UTS) and Texas Southmost College (TSC), including the following:

- **The Science, Engineering and Technology Building (SETB);**
- **UTS's leasehold interest in the approximately 3.8 acres on which the SETB is located;**
- **UTS's purchase contract with the City of Brownsville for the purchase of the National Guard Armory building;**
- **Approximately 24.14 acres on the north side of West University Boulevard; approximately 17.42 acres on the south side of West University Boulevard; approximately 1.2 acres on the southeast side of Ringgold Road and including the Student Union Building; approximately 6.1 acres southwest of East 24th Street; Lot 1, Block 1, University Park Subdivision, Unit 1 across East Jackson Street from UT Brownsville's Casa Bella student housing; Lots 5 through 7, 9 through 11, 18 through 24, and 32 through 34, Block 12, and Lots 1 through 7, 10, 11 and 16, Block 16, all in the Colonia Alta Vista Addition; and**
- **Leasehold interest in Land Lease Contract No. IBM 97-43 from the International Boundary and Water Commission; and**
- **Leases between the parties for various buildings and space located on the campuses of TSC and UTB.**

Including the acquisition, transfer and/or disposition of personal property, and other considerations, contemplated by the parties, all in conformity with the terms of the Letter of Intent currently being

negotiated by TSC and UTS as presented. The motion was seconded by Mr. Mendez and carried unanimously.

13. Proposed Meeting Dates

Thursday, July 25, 2013

Adjournment

The meeting was adjourned by Chairman Rendon at 7:26p.m.



Mr. Francisco G. Rendon
Chairman, Board of Trustees



Trey Mendez, J. D.
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on June, 27, 2013, is on file at the District Office of the Texas Southmost College District. The master tape is on file at UTB/TSC Media Services. These minutes were taken and transcribed by Max E. Roca, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.