



TEXAS SOUTHMOST COLLEGE DISTRICT

THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

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Juliet V. Garcia, Ph.D

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

January 17, 2008

The Board of Trustees of the Texas Southmost College District convened in open session on January 17, 2008, at 5:30 p.m., in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chair, Ms. Rosemary Breedlove, Vice Chair, Dr. Roberto Robles, Ms. Dolly Zimmerman, Mr. David Oliveira and Mr. José A. Herrera, Jr. Absent was Mr. Eduardo A. Campirano, Secretary. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Call to Order

1. Executive Session

as provided by Government
Code, Chapter 551.071-072

Real Estate

Contract and resolution for purchase
of Fort Brown Villas I, Unit 4008,
Brownsville, Texas

Contract and resolution for purchase
of Fort Brown Villas I, Unit 1017,
Brownsville, Texas

Contract and resolution for purchase
of Fort Brown Villas I, Unit 5007,
Brownsville, Texas

Contract and resolution for purchase
of Fort Brown Villas II, Unit 12F,
Brownsville, Texas

Legal Matters

Contract and resolution for purchase
of Lot 18, Block 12, Colonia Alta
Vista, Brownsville, Texas
Discussion on Property Adjacent
to Campus
Discussion on Construction Project
Issues

The Board convened in Executive Session at 5:40 p.m.

The Board reconvened in Regular Session at 7:32 p.m.

2. Consideration and possible action on matters discussed in Executive Session

**Contract and resolution for purchase of
Fort Brown Villas I, Unit 4008, Brownsville, Texas**

A motion was made by Ms. Zimmerman to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 4008 in the amount of \$34,000. The motion was seconded by Mr. Herrera and carried unanimously. *Exhibit "A"*

**Contract and resolution for purchase
of Fort Brown Villas I, Unit 1017, Brownsville, Texas**

A motion was made by Ms. Breedlove to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 1017 in the amount of \$34,000. The motion was seconded by Ms. Zimmerman and carried unanimously. *Exhibit "B"*

**Contract and resolution for purchase
of Fort Brown Villas I, Unit 5007, Brownsville, Texas**

A motion was made by Mr. Herrera to table this item. The motion was seconded by Mr. Oliveira and carried unanimously.

**Contract and resolution for purchase of
Fort Brown Villas II, Unit 12F, Brownsville, Texas**

A motion was made by Ms. Breedlove to approve the earnest money contract and resolution for the acquisition of Fort Brown Villas Unit 12F in the amount of \$47,279 as presented. The motion was seconded by Mr. Herrera and carried unanimously. *Exhibit "C"*

**Contract and resolution for purchase of
Lot 18, Block 12, Colonia Alta Vista, Brownsville, Texas**

A Motion was made by Dr. Robles to approve the earnest money contract and resolution for the acquisition of Lot 18, Block 12, Colonia Alta Vista Subdivision, Brownsville, Texas, in the amount of \$35,000 as presented. The motion was seconded by Ms. Breedlove and carried unanimously. Exhibit "D"

3. Approval of Minutes of Previous Meeting

**Consideration and possible action on
Minutes of Regular Meeting on December 20, 2007**

Ms. Zimmerman requested that the minutes reflect that she was absent at the December 20th meeting.

A motion was made by Mr. Herrera to approve the Minutes of the Regular Meeting on December 20, 2007 with the correction noted by Ms. Zimmerman. The motion was seconded by Ms. Zimmerman and carried unanimously. Exhibit "E"

4. Speakers to Agenda Items and Public Discussion

No Speakers.

5. Board Briefing

Satisfactory Academic Progress Update

Dr. Jose Martín, Provost, updated the Board on the results of the Satisfactory Academic Progress (SAP) process after the first semester of implementation. Dr. Martín reviewed the different intervention strategies that were put into place to help student performance during the semester. He also reported that there was a decrease of 4.4 percent in withdrawn credit hours and an increase of 2.6 percent credit hours completed. He thanked all the departments involved for their hard work during the implementation of SAP.

6. Physical Facilities Committee Report

Consideration and possible action on Competitive sealed proposals for Construction of Center for Early Childhood Studies

A motion was made by Ms. Breedlove to table this item. The motion was seconded by Ms. Zimmerman and carried unanimously.

Consideration and possible action on Change Order for Contract with J.E. Dunn/Terry Ray, a Joint Venture Partnership, for Construction of Recreation, Education and Kinesiology Complex

Ms. Veronica Mendez, Assistant Vice President for Planning and Construction, introduced Ms. Laura Lara, the new Senior Project Manager from the Office of Facilities Planning & Construction. Ms. Lara will be responsible for supervising the Recreation, Education and Kinesiology Complex and the Science and Technology Learning Center.

Ms. Mendez reviewed the layout of the cooling infrastructure for the REK Center. She stated that estimates were obtained from the REK Center contractor to extend chilled water lines to the peninsula for future projects.

Dr. David Pearson, Vice President for Partnership Affairs, recognized Mr. Bill Harris, HVAC Foreman from Physical Plant, for the expertise he contributed to the thermal plant and energy management systems. Mr. Harris recommended that a 2 inch condensate return pipe be installed along the chilled water extension to recirculate condensate water from the AC units at the Education and Business Complex. As a result, he estimates a savings of 500,000 gallons of water per year to the REK Center project.

A motion was made by Ms. Breedlove to approve the Change Order for Contract with J.E. Dunn/Terry Ray, a Joint Venture Partnership, for Construction of Recreation, Education and Kinesiology Complex and authorize the Assistant Vice President for Planning and Construction to execute change order in the amount of \$282,191. The motion was seconded by Dr. Robles. Exhibit "F"

**Consideration and possible action on
Acceptance of Guaranteed Maximum Price for
Interior Renovations at the ITEC Campus**

Dr. Martín presented the proposed program for the ITEC Campus renovations. Dr. Martin stated that the proposed program includes spaces for the Communication Broadcasting Technology and Sustainable Construction Architecture programs. He also presented the proposed locations in the ITECC for the two programs.

Ms. Mendez reviewed the status of the ITEC Campus renovations. She explained that Phase II of the projects consists of 50,000 sq. ft. of interior renovations for classrooms and offices and additional site work. Ms. Mendez stated that bids for Phase II construction services were received on January 3, 2008. SpawGlass Construction submitted a Guaranteed Maximum Price proposal in the amount of \$4,619,678.

A motion was made by Ms. Zimmerman to authorize SpawGlass Contractors Inc. to proceed with Part II-Construction Phase Services for limited site and interior renovations of the ITEC Campus in the amount of \$4,619,678. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "G"

7. Trustee Elections

**Consideration and possible action on
Authorization to Enter Into Contract Negotiations with the Cameron
County Elections Administrator to Conduct Election**

Dr. Pearson introduced Mr. Allan Peakes, Assistant Vice President for Facilities Services. Mr. Peakes explained that the District will have an election on May 10, 2008 for Positions 1 and 2 on the Board of Trustees. He requested authorization to enter into contract negotiations with the Cameron County Administrator to conduct the election.

A motion was made by Ms. Zimmerman to authorize staff to enter into negotiations to contract with Cameron County Elections Administrator to conduct election services for the May 10, 2008 election as presented. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "H"

**Consideration and possible on
Resolution to Hold Joint Elections**

Mr. Peakes explained that due to the District's continuing concern for cost containment, staff recommends that the election be held jointly with other entities in our District that will be holding an election on the same day.

A motion was made by Mr. Herrera to adopt the Resolution to Hold Joint Elections as presented. The motion was seconded by Ms. Breedlove and carried unanimously. Exhibit "I"

**Consideration and possible action on
Setting Date and Time for Drawing for a Place on the Ballot**

Mr. Peakes explained that the deadline to file applications for a place on the ballot for the May 10, 2008 Board of Trustees election is Monday, March 10, 2008 at 5:00 p.m. He added that in the interest of time, staff recommends holding the drawing the following day at 3:00 p.m. at the Gorgas Tower.

A motion was made by Ms. Breedlove to hold the drawing for a place on the TSC District Ballot on March 11, 2008, at 3:00p.m. in the Gorgas Tower as presented. The motion was seconded by Dr. Robles and carried unanimously. Exhibit "J"

8. First Quarter Financial Statements and Investment Report

Ms. Melba Sanchez, Assistant Vice President for Finance, presented the Fiscal Year 2008 First Quarter Financial Statements and Investment Report. *Exhibit "K"*

9. Construction Report

Dr. Pearson reported the following:

- Construction of the REK Center is progressing as scheduled.
- Pier work continues for the New Library & Classroom buildings.
- Demolition and asbestos abatement has been completed at the ITECC.

10. President's Report

Dr. García reported the following:

- UTB/TSC received a grant entitled "The JASON Project UTB/TSC Bahia Grande Restoration Project" awarded by the Robert J., Jr. and Helen C. Kleberg Foundation. The grant proposal was written by Ms. Mary Jane Shands, Director of the JASON Project at UTB/TSC, with Co-Principal Investigators, Dr. Elizabeth Heise, Associate Professor, and Dr. Jude Benavides, Assistant Professor. Funds from this award will support the Bahia Grande wetland research and restoration,

as well as immersion programs for the local school children via the JASON Project.

- Dr. Wilmot Godfrey James will present "Living in the World of Fragrance and Smell: The Molecular Biology of Olfaction," as part of the President's Leadership Lecture Series on Monday, January 28th at 6:00 p.m. in the Education and Business Complex Salon Cassia.
- Martin Luther King Day will be celebrated on Wednesday, January 30th at 6 p.m. in the SETB Lecture Hall. The keynote speaker is Mr. George McShan, Vice President of the Harlingen School Board.

11. Proposed Meeting Dates

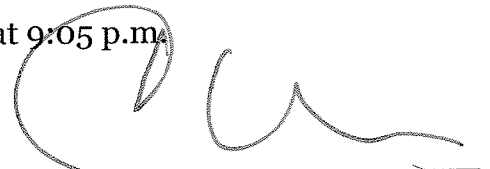
Thursday, February 28, 2008
Thursday, March 27, 2008
Thursday, April 24, 2008
Monday, May 19, 2008

12. Announcements


- Dr. Hilda Silva introduced Ms. Sylvia Leal as the new Assistant Vice President for Student Affairs.
- Dr. Hilda Silva also introduced the Lady Scorpion Volleyball Team. The team won the Red River Athletic Conference and the NAIA Region VI Championship. They finished the season tied for fifth place at the National Championship.

Adjournment

The meeting was adjourned by Chairman Gonzalez at 9:05 p.m.



Mr. Chester Gonzalez
Chairman, Board of Trustees



Mr. Eduardo A. Campirano
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on January 17, 2008 is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Claudia L. Cortina, Administrative Secretary. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.