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Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

April 27, 2017

The Board of Trustees of the Texas Southmost College District convened in open session on April 27, 2017, at 5:31 p.m., in the Gorgas Board Room at Texas Southmost College. Board Members present were Trey Mendez, Vice Chair; Ruben Herrera, Secretary; Dr. Reynaldo García, Art Rendon, and Dr. Tony Zavaleta. Also present was Mike Shannon, Interim President of Texas Southmost College. Absent were Adela Garza, Chair and Ramon Champion Hinojosa.

1. Call to Order

The meeting was called to order by Vice Chair Mr. Mendez at 5:31 pm.

2. Pledges of Allegiance

Vice Chair Mr. Mendez led the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Public Comment

There were no public speakers.

4. President's Report

Mr. Shannon gave a report in regards to enrollment. He reported that enrollment for Fall 2017, is at 1,507, Summer I 2017, is at 558, and Summer II 2017, is at 367. He also reported that Dual Summer I is 228 and Dual Summer II is 94.

He announced that graduation will be Saturday, May 13, 2017, at the Jacob Brown Memorial Auditorium. He stated that the first ceremony will be at 10am for the Divisions of Science, Technology, Engineering, and Mathematics, Career and Technical Education and Division of Health Professions. He stated that the second ceremony will be at 3:00pm for the Division of Humanities.

Mr. Shannon provided an update on the Bachelor's Legislation. He stated that TSC did not file individual legislation because both Senator Seliger and Representative Davis authored bills that will set the criteria for all community colleges. TSC could qualify for any of the proposed bachelor's degrees in applied technology, applied science and nursing. He stated that staff are working with representatives from South Texas College (STC) to formulate an articulation agreement that will allow TSC students from several Associate of Arts (AA) and Associate of Applied Science (AAS) programs to transition into the STC Bachelor of Applied Science Organizational Leadership program.

Mr. Shannon also announced that German Arnulfo Escobar; an Auto Body Repair student had been awarded a \$1,500 Veteran Tool Grant. Mr. Escobar will be graduating on May 13, 2017. Mr. Escobar will have an additional opportunity for tools (\$3,000) upon obtaining successful employment in the collision industry. He also announced that the Student Leadership Academy (SLA) Graduation will be Thursday, May 4, at 6:30 p.m. in the TSC Arts Center - Gold Hall.

This concluded the President's Report.

5. Consideration and Approval of the Regular Meeting of March 23, 2017.

**Consideration and Approval of
the Regular Meeting of March 23, 2017**

A motion was made by Mr. Rendon to Approve the Minutes of the Regular Meeting of March 23, 2017. The motion was seconded by Mr. Herrera and carried unanimously.

6. Consideration and Approval of a Letter of Support for Big River Steel.

**Consideration and Approval of a
Letter of Support for Big River Steel**

Vice-Chair Mr. Mendez called on Alan Simon, Vice President, Industrial Development, OmniTrax, to present the item. Eduardo Campirano, Port Director, gave a brief introduction in regards to Big River Steel. The Port of Brownsville has been selected by Big River Steel, as a finalist, competing against locations in several other states for a \$1.5 billion steel manufacturing project known as Project America. He then introduced Mr. Alan Simon, Vice President of Industrial Development, for OmniTrax to explain the project further. He stated that Big River Steel is the first LEED certified steel production facility in the world. The students that are learning new skills today are going to need these skills. It will involve all high technology, computer generated production and full advanced manufacturing. It will bring benefits to the community, like 500 new direct full-time jobs with a minimum annual salary of \$75,000 plus weekly bonuses.

A motion was made by Mr. Herrera to Approve the Letter of Support for Big River Steel. The motion was seconded by Mr. Rendon and carried unanimously.

7. Academic Subcommittee Report

Consideration and Approval of 7 a. Affiliation Agreements

Vice Chair, Mr. Mendez called on Mr. Herrera to give the report. Mr. Herrera notified the board that the Academic Subcommittee met on April 17, 2017 and are recommending approval of item 7 a. Affiliation Agreement and 7 b. Memorandums of Understanding.

A motion was made by Mr. Herrera to Approve RGV Cancer Association; Mission Regional Medical Center; and Brownsville Community Health Center Affiliation Agreements and authorize the Interim President to execute the agreements as presented. The motion was seconded by Dr. Zavaleta and carried unanimously.

Consideration and Approval of 7 b. Memorandums of Understanding

A motion was made by Mr. Herrera to Approve BISD Leasing; Community Development Corporation; BISD GED; and UTRGV Bookstore Memorandum of Understandings and Authorize the Interim President to execute the MOU's as presented. The motion was seconded by Dr. Zavaleta and carried unanimously.

8. Budget/Finance Subcommittee Report

Mr. Mendez called on Dr. Zavaleta to give the report. The Academic Subcommittee met on April 17, 2017, and are recommending approval of the following items a, b and c.

Consideration and Approval of the Following Items 8 a.

A motion was made by Dr. Zavaleta to Approve the Proposal of a Turn-Key Multimedia Solution for the amount of \$74,976 with a contingency in the amount of \$5,000 for unforeseeable needs and to Purchase General Construction Material; Computerized

Measuring Equipment amount of \$31,669; LED Microscopes in the amount of \$26,892; and Pickup Trucks in the amount of \$101,125 and authorize the Interim President to execute the purchases, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

**Consideration and Approval to Adjust the
Fiscal Year 2016-2017 Salary Schedule to Reclassify the
Position of Full Time Criminal Justice Institute, Instructor to
Director of Criminal Justice Institute – Salary Code 15**

A motion was made by Dr. Zavaleta to approve adjusting the FY 2016-2017 salary schedule, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

**Consideration and Approval of the Proposed
Tuition and Fees Rates for Fiscal Year 2017 – 2018.**

Dr. Zavaleta called on Mr. Shannon to present the item. Mr. Shannon discussed some changes to the tuition and fees schedule. He stated that the tuition table will not change. A new \$5 fee will be added for transcripts. The exams TSC no longer offers were removed from the fee table. The Emergency Medical Technician (EMT) courses will now be assessed an additional \$25 charge per semester credit hour. The additional \$25 will act as payment towards the EMT certification exam which will be paid by TSC. The parking violation for fire lanes and disabled parking fee will increase from \$25 to \$100 because those are very critical areas. TSC no longer uses Pearson therefore TSC is removing the Instructional Materials table and the table for laptop fees.

A motion was made by Dr. Zavaleta to Approve the Proposed Tuition and Fees Rates for Fiscal Year 2017 – 2018, as presented. The motion was seconded by Mr. Rendon and carried unanimously.

9. First Quarter Investment Report

Mr. Mendez called on Mr. Santos Alarcon, Vice President for Finance and Administration, to give the report. Mr. Alarcon presented the report as informational and no action is required. He reported that it included budget to actual numbers, for the months ended through November 30, 2016.

10. Monthly Budget Report

Mr. Mendez asked Mr. Alarcon to give the report. Mr. Alarcon presented the report as informational and no action is required. He reported that it included budget to actual numbers, for the months ended through March 31, 2017. He also provided a General Fund Summary, and a Budget to Actual Report by Cost Center.

11. Executive Session

The Board convened in Executive Session at 6:29 p.m.

The Board reconvened in Regular Session at 6:59 p.m.

12. Action on Executive Session Matters

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
551.071, Texas Government Code.**

No action was taken.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

**Deliberation on Personnel Matters, Section
551.074, Texas Government Code.**

No action was taken.

13. Proposed Meeting Dates

**Wednesday, May 3, 2017
Special Board Meeting Workshop**

**Thursday, May 25, 2017
Regular Board Meeting**

Adjournment

The meeting was adjourned by Vice Chair, Mr. Mendez at 6:55 p.m.

