



Board of Trustees

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Take notice that a Regular Meeting of the
BOARD OF TRUSTEES
OF
TEXAS SOUTHMOST COLLEGE DISTRICT
will be held in the
Gorgas Board Room at Texas Southmost College,
80 Fort Brown, Brownsville, Texas 78520
Commencing at 5:30 p.m. on Thursday, January 23, 2020,
to consider and act on the following Agenda:

REGULAR MEETING
AGENDA

1. Call to Order
2. Pledges of Allegiance
3. Public Comment
 - a. If you wish to address the Board of Trustees during the Public Comment portion of today's meeting about an item on this agenda or another issue, please print your name and the agenda item or topic of discussion you wish to address on the sign-in sheet located at the entrance of the Gorgas Board Room. If an item is not on the agenda it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042
 - b. In accordance with TSC Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- c. A complaint against a specific employee or officer of Texas Southmost College shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5-Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the presiding offer or designee shall refer the individual to the appropriate policy to seek resolution:

TSC Policies

Employee Complaints: DGBA

Student Complaints: FLD

Public Complaints: GB

- d. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.
4. Consideration and possible action on the Minutes of the following meetings:
 - a. Regular Meeting - December 5, 2019
 - b. Special Meeting - December 12, 2019
 5. President's Report
 6. Budget/Finance Committee Report
 - a. Consideration and possible action on authorization to approve contract with Cameron County Elections Administrator for Elections Services
 - b. Consideration and possible action on setting date and time for drawing for place on the Ballot
 - c. Consideration and possible action on adoption of a resolution to hold joint elections
 - d. Consideration and possible action on Notice and Order of General Election
 - e. Annual Financial Report and Audit for Texas Southmost College District for Fiscal Year Ending August 31, 2019
 - f. Annual Investment Report for Fiscal Year Ended 2019
 - g. Consideration and possible action on award RFP 20-06 for "Welding Simulator"
 - h. Consideration and possible action to engage Ellucian, Inc. for a new Work Order to provide secure and update Content Management System, Web Site Design and Data Migration for the TSC website
 - i. Monthly Financial Statement Report for the Month Ending November 30, 2019

7. Facilities Committee**a. Facilities Project Updates****8. Academic Committee**

- a. Consideration and possible action to accept the modified Memorandum of Understanding, partnering with BrandSafway in the delivery of a non-credit, industry-based Insulation training program
- b. Consideration and possible action on a Memorandum of Understanding with Keppel AmFELS for the development and delivery of a non-credit, industry-driven Shipfitting training program under the direction of the TSC Office of Workforce Training and Continuing Education
- c. Consideration and possible action on closing the Computer Web Development Program
- d. Consideration and possible action on approval of Memorandum of Understanding between Western Governors University, Texas and Texas Southmost College

9. Policies Committee

Consideration and possible action on approval of local policies including:

LEGAL:Section C - Business and Support Services

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| CAK | Appropriations and Revenue Sources - Investments |
| CHF | Site Management- Weapons |
| CIA | Equipment and Supplies Management – Records Management |
| CS | Information Security |

Section D - Personnel

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| DGC | Employee Rights and Privileges – Employee Expression and Use of College Facilities |
| DH | Employee Standards of Conduct |
| DHC | Employee Standards of Conduct – Child Abuse and Neglect Reporting |
| DIAA | Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence |

Section E – Instruction

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| EFCA | Special Programs – Students with Disabilities |
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Section F – Students

FFDA	Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
FKC	Student Activities – Registered Student Organizations
FLA	Student Rights and Responsibilities – Student Expression and Use of College Facilities

Section G – Community and Governmental Relations

GCB	Public Information Program – Requests for Information
GD	Community Expression and Use of College Facilities
GDA	Community Expression and Use of College Facilities – Conduct on College District Premises

LOCAL:Section C - Business and Support Services

CAK	Appropriations and Revenue Sources - Investments
CF	Purchasing and Acquisition
CGC	Safety Program – Emergency Plans and Alerts
CHF	Site Management- Weapons
CIA	Equipment and Supplies Management – Records Management
CS	Information Security

Section D - Personnel

DH	Employee Standards of Conduct
DHC	Employee Standards of Conduct – Child Abuse and Neglect Reporting
DIAA	Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence

Section E - Instruction

EFCD	Special Programs – High School Equivalency Testing Centers
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Section F - Students

FFDA	Freedom from Discrimination, Harassment, and Retaliation – Sex and Sexual Violence
FKC	Student Activities – Registered Student Organizations
FLA	Student Rights and Responsibilities – Student Expression and Use of College Facilities
FLB	Student Rights and Responsibilities – Student Conduct

Section G - Community and Governmental Relations

GCB	Public Information Program – Requests for Information
GD	Community Expression and Use of College Facilities
GDA	Community Expression and Use of College Facilities – Conduct on College District Premises


10. Executive Session

- a. Consultation with Attorney on Pending or Contemplated Litigation, Section 551.071 Texas Government Code
- b. Consultation with Attorney on Pending Real Estate Issues, Section 551.072 Texas Government Code
- c. Deliberation on Personnel Matters, Section 551.074 Texas Government Code
 - Consideration and possible action on the FY 2019-2020 Salary Schedule

11. Action on Executive Session Matters**12. Announcement of Proposed Meeting Dates**

- a. Regular Board Meeting – Thursday, February 20, 2020 at 5:30 p.m.
- b. Regular Board Meeting – Thursday, March 12, 2020 at 5:30 p.m.

13. Adjournment

This notice was posted in compliance with the Texas Open Meetings Act on January 17, 2020 at 5:54 p.m. by Claudia Cortina. 

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.