

# TEXAS SOUTHMOST COLLEGE COMPREHENSIVE ANNUAL FINANCIAL REPORT YEAR ENDED AUGUST 31, 1993

TEXAS SOUTHMOST COLLEGE

COMPREHENSIVE ANNUAL FINANCIAL REPORT

AUGUST 31, 1993

# ORGANIZATIONAL DATA For the Fiscal Year 1992 - 1993

#### Board of Trustees

	<u>Officers</u>	
Mary Rose Cardenas		Chairperson
Ricardo Efrain Lara		Vice-Chairperson
Praxedis Orive, Jr.		Secretary
	<u>Members</u>	
		Term Expires

Mary Rose Cardenas	Brownsville,	Texas	May,	1996
Ricardo Efrain Lara	Brownsville,	Texas	May,	1994
Praxedis Orive, Jr.	Brownsville,	Texas	May,	1998
Anthony Carnesi, Jr.	Brownsville,	Texas	May,	1994
Dr. Joseph Zavaletta	Brownsville,	Texas	May,	1998
Chester Gonzalez	Brownsville,	Texas	May,	1998
Leon Belila	Brownsville,	Texas	May,	1996

Key Officer

Michael Putegnat

Executive Director/Secretary

#### COMPREHENSIVE ANNUAL FINANCIAL REPORT AUGUST 31, 1993

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CERTIFIED PUBLIC ACCOUNTANTS • MANAGEMENT CONSULTANTS

Stuart C. Mayo, CPA H. Eugene Sanford, CPA Pablo Vela, Jr., CPA Ygnacio D. Garza, CPA Rance G. Sweeten, P.C., CPA A. Carlos Barrera, CPA Wayne D. Beneke, CPA Sušana L. Reynoso, CPA Ruben Moreno, CPA Quentin N. Anderson, CPA Members - Division of Firms, American Institute of CPAs

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OF COUNSEL

Carl S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CPA

#### REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Trustees Texas Southmost College

We have audited the accompanying general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, as listed in the table of contents. These general-purpose financial statements are the responsibility of Texas Southmost College management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Texas Southmost College, as of August 31, 1993, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Texas Southmost College. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

LONG CHILTON, PAYTE & HARDIN, LLE

Certified Public Accountants

Brownsville, Texas October 13, 1993

#### EXHIBIT A

#### BALANCE SHEET August 31, 1993 With Memorandum Totals At August 31, 1992

	**************************************	CURRENT	FUNDS	· · · · · · · · · · · · · · · · · · ·	
	<u>Unrestricted</u>	Auxiliary Enterprises	Restricted	Total	Loan Funds
ASSETS					
Cash and Cash Equivalents (Sch. A-1) Short-Term Investments (Sch. A-1) Balance in State Appropriations	\$ (160,095) 3,484,866	\$ 104,992 200,000	\$ 9,788	\$ (45,315) 3,684,866	\$ 5
Accounts Receivable (net of allowance for doubtful accounts of \$-0- for both years) Taxes Receivable (net of allowance for doubtful accounts of \$14,981 and \$14,408	65,158	27,885	and the second of the second o	93,043	
at August 31, 1993 and 1992) Due From Other Funds Due From Other Agencies Investments (Sch. A-2)	308,384 440,799 82,721		152,035	308,384 592,834 82,721	26,684 76,601
Accrued Interest Receivable Prepaid Expenses Deferred Charges Federal Receivables	33,116 20,783 1,698,166 337,852	2,584		35,700 20,783 1,698,166 337,852	
Contract and Grant Awards					
Deposits Notes Receivable (net of allowance for doubtful accounts of \$41,565 for both years) Bond Proceeds Receivable Variable Rate Notes Receivable Consumable Inventories					28,843
Inventories, at cost Land Buildings					
Improvements Other Than Buildings Equipment Library Books Museums and Art Collections					
Leasehold Improvements Assets Held in Trust Construction in Progress		• .			
Total Assets	\$ 6,311,750	\$ 335,461	\$ 161,823	\$ 6,809,034	\$ 132,133

		PLANT FUNDS			TOTALS MEMORANDUM ONLY						
Endowment and Similar Funds	<u>Un</u>	Unexpended		Renewals and Replace- ments		Retirement of Investment Indebt- in Agency Current edness Plant Funds Year					
\$ 86,772	\$	14,599	\$	10,777 280,000	\$	668,305	\$ 100	> <b>\$</b>	13,127	\$ 748,270 3,964,866	\$ 4,000,739
222						10,194				103,459	1,117,563
		1,718				176,022				484,406 621,236	465,877 734,036
3,851,420 4,782		7,466		4,143						159,322 3,851,420 52,091 20,783	913,884 3,728,674 19,827
										1,698,166 337,852	41,243
				50,500						50,500 28,843	31,436
							1,132,875 21,623,458 5,717,462 8,381,666 14,088,511	:		1,132,875 21,623,458 5,717,462 8,381,666 14,088,511	1,049,650 21,623,458 5,590,510 8,329,772 10,290,253
		<del></del>			****		351,064 228,979	<u>.</u>		351,064 228,979	351,064 8,318
\$3,943,196	\$	23,783	\$	345,420	\$	854,521	\$51,524,015	\$	13,127	\$63,645,229	\$58,295,804

#### Exhibit A

# BALANCE SHEET - CONTINUED August 31, 1993 With Memorandum Totals At August 31, 1992

**CURRENT FUNDS** Auxiliary Loan Unrestricted Enterprises Restricted Total **Funds** LIABILITIES AND FUND BALANCES Liabilities: Accounts Payable Accrued Liabilities \$ 60,407 \$ \$ 60,407 Deposits Payable 100 100 Due To Other Funds Due To Other Agencies 249,656 35,103 153,753 60,800 5 831,140 20,995 852,135 Deferred Revenues 1,391,417 1,391,417 Deferred Lease Obligations Accrued Compensable Absences Payable Annuities Payable Bonds Payable (Sch. D-1) Notes and Loans Payable Lease-Purchase Agreements Payable Assets Held in Trust Funds Held in Custody for Others Total Liabilities 2,436,817 60,800 56,098 2,553,715 Fund Balance: Unrestricted Reserved \$ \$ Encumbrances Accounts Receivable 65,158 27,885 93,043 Goods for Resale Inventory Prepaid Expenses 20,783 20,783 Unreserved Designated Future Operating Budget(s)
Capital Projects College Loan Funds 132,128 Undesignated 3,788,992 246,776 4,035,768 Restricted Encumbrances Other 105,725 105,725 U.S. Government Grants Refundable Net Investment in Plant Total Fund Balances (Exh. B) 4,255,319 132,128 3,874,933 274,661 105,725 Total Liabilities and Fund Balances 132,133 \$ 6,311,750 335,461 161,823 \$ 6,809,034

The accompanying notes are an integral part of these financial statements.

		PLANT FU	INDS			TOTALS MEM	ORANDUM ONLY
Endowment and Similar Funds	<u>Unexpended</u>	Renewals and Replace- ments	Retirement of Indebt- edness	Investment in Plant	Agency Funds	Current Year	Prior Year
		Albahan Markanan Markanan					
\$	\$ 1,800	\$ 28,910	\$	\$	. \$	\$ 89,317	\$ 185,526
		221,813	149,76 <b>7</b> 176,022		, Ye	100 621,236 852,140 1,567,439	734,036 36,695 1,854,647
				11,975,000		11,975,000	12,525,000
				138,450		138,450	238,548
		250,723	325,789	12,113,450		15,243,682	33,442 15,607,994
	active programme						A STATE OF BRIDE
\$	\$	\$	\$	<b>\$</b>	\$	\$ 93,043	\$ 389,256
						20,783	
	23,783	94,697				118,480 132,128	451,638
					13,127	4,048,895	2,886,628
3,943,196			528,732			4,577,653	4,481,311
3,943,196	23,783	94,697	528,732	39,410,565 39,410,565	13,127	39,410,565 48,401,547	34,478,977 42,687,810
\$3,943,196	\$ 23,783	345,420	854,521	\$51,524,015	\$ 13,127	\$63,645,229	\$58,295,804

#### Exhibit B

# STATEMENT OF CHANGES IN FUND BALANCES For the Year Ended August 31, 1993 With Memorandum Totals For the Year Ended August 31, 1992

	Unrestricted	Auxiliary Enterprises	Restricted	Total	Loan Funds
REVENUES AND OTHER ADDITIONS Unrestricted Current Funds Revenue (Exh. C)	\$20,303,711	\$ 208,916	\$	\$20,512,627	\$
Federal Appropriations State Appropriations - Restricted Federal Grants and Contracts			18,216 1,135,536	18,216 1,135,536	
State Grants and Contracts Local Gifts, Grants and Contracts Private Gifts, Grants and Contracts Investment Income			45,426	45,426	
Endowment Income Realized Gains on Investments					
U.S. Government Advances Net Decrease in Accrued Compensable Absences					
Payable Net Change in Bonds Payable	•				
Net Change in Notes Payable Expended for Plant Facilities (Includes \$148,523 Charged to Current Funds Expenditure	·s)				
Other Interest Income Other Revenues			3,012	3,012	52
Other Additions Total Revenues and Other Additions	\$20,303,711	2,250 \$ 211,166	\$ 1,202,190	2,250 \$21,717,067	\$ 52
EXPENDITURES AND OTHER DEDUCTIONS Expenditures (Exh. C) Expended for Plant Facilities	19,100,672	159,212	1,324,484	20,584,368	
Lapsed Appropriations Indirect Costs Recovered Refunded to Grantors					2,855
Loan Cancellations and Write Offs Administrative and Collection Costs Retirement of Indebtedness Bonds:					2,000
Interest on Indebtedness Net Realized Losses on Investments Net Increase in Accrued Compensable Absences		•			
Payable Disposal of Plant Facilities Other Deductions					
Transfers to UT-B Total Expenditures and Other Deductions	\$19,100,672	\$ 159,212	156,033 \$ 1,480,517	156,033 \$20,740,401	$\frac{(26,643)}{(23,788)}$
TRANSFERS-ADDITIONS/(DEDUCTIONS) Mandatory Transfers			i e e e e e e e e e e e e e e e e e e e		
Retirement of Indebtedness Building Use Fees Tuition	(321,614)			(321,614)	
Operations Auxiliary Enterprises Designated Funds Unexpended Plant Funds					
Revenue Bonds Renewals and Replacements Loan Fund Matching/Grant Matching					
Scholarships Non-Mandatory Transfers Total Transfers - Additions (Deductions)	(122,035) 172,751 (270,898)	· · · · · · · · · · · · · · · · · · ·	122,035 3,316 125,351	176,067 (145,547)	26,684 26,684
NET INCREASE/(DECREASE) FOR THE FISCAL YEAR FUND BALANCES, September 1, 1992: Restatements (Prior Period Adjustments)	932,141 \$ 2,934,511 8,281	51,954 \$ 223,040 (333)	(152,976) \$ 258,455 246	831,119 \$ 3,416,006 8,194	50,524 \$ 81,604
FUND BALANCES September 1, 1992 - Restated FUND BALANCES, August 31, 1993	2,942,792 \$-3,874,933	(333) 222,707 \$ 274,661	258,701 \$ 105,725	3,424,200 \$ 4,255,319	81,604 \$ 132,128

The accompanying notes are an integral part of these financial statements.

		PLANT	FUNDS			TOTALS MEMOR	ANDUM ONLY
Endowment and Similar Funds	Unexpended	Renewals and Replace- ments	Retirement of Indebt- edness	Investment in Plant	Agency Funds	Current Year	Prior Year
\$	\$	\$	\$	\$	\$	\$ 20,512,627	\$19,422,362
			19,954 83,385			18,216 1,155,490 128,811	797,209 4,746,475 25,865 391,049
7,895 123,922			63,363			7,895 123,922	225,405
				650,098		650,098	837,106
	10,356	12,678	17,267 1,253,685	483,232	238	1,253,685	1,943,597
\$ 131,817	\$ 10,356	\$ 12,678	\$1,374,291	3,798,258 \$ 4,931,588	238	3,800,508 \$28,178,087	8,713,108 \$38,033,634
1,575		356,192				20,585,943 356,192	25,810,942
						2,855	1,492
			550,000			550,000	8 695,000 906,432
			845,543			845,543	300,132
**************************************			2,531			2,531 129,390	960,075
\$ 1,57 <u>5</u>	\$	\$ 356,192	\$1,398,074	\$	2	\$22,472,454	\$28,373,949
			321,614				
	· · · · · · · · · · · · · · · · · · ·		(202,751) 118,863	-			(143,393) 143,393
130,242 \$3,813,044	10,356 \$ 13,427	(343,514)	95,080 \$ 433,652	4,931,588 \$34,478,977	238 \$ 12,889	5,705,633	9,659,685 \$32,983,237
(90) 3,812,954	13,427	\$ 438,211 438,211	433,652	34,478,977	12,889	\$42,687,810 <u>8,104</u> 42,695,914	\$32,983,237 44,887 33,028,124
\$3,943,196	\$ 23,783	\$ 94,697	\$ 528,732	\$39,410,565	\$ 13,127	\$48,401,547	\$42,687,810

#### Exhibit C

#### STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHANGES

For the Year Ended August 31, 1993 With Memorandum Totals For the Year Ended August 31, 1992

	Unrestricted	Auxiliary Enterprises	Total Unrestricted	Restricted	TOTALS MEM Current Year	ORANDUM ONLY Prior Year
REVENUES						
State Appropriations - General Revenue Local Funds:	\$8,733,408	\$ -	\$ 8,733,408	\$ 18,216	\$ 8,751,624	\$10,449,794
Tuition and Fees (Net of TPEG \$122,035) Taxes for Current Operation Sales & Service of Educational Activities	6,142,801 1,873,869	. <del>.</del>	6,142,801 1,873,869	-	6,142,801 1,873,869	4,748,053 1,835,766
Sales & Servivice of Auxiliary Enterprise Other Sources Federal Grants and Contracts State Grants and Contracts	385,118	198,235 3,240	198,235 388,358	1,135,536	198,235 388,358 1,135,536	193,909 301,738 6,293,085
Local Grants and Contracts Private Gifts, Grants and Contracts	1,928,381 1,092,792	-	1,928,381 1,092,792	- -	1,928,381 1,092,792	94,873 1,264,812
Investment Income Endowment Income	-	-	-		-	-
Other Interest Income Other Gains/Losses on Investments	147,342	7,441	15 <b>4,783</b>		154,783	184,957
Total Current Funds Revenues	\$20,303,711 (Exh. B)	\$ 208,916 (Exh. B)	\$20,512,627	\$ 1,153,752	\$21,666,379	\$25,366,987
EXPENDITURES AND MANDATORY TRANSFERS: Educational and General Instruction	•	-	-	-	-	10 705 700
Research	-	-	-	-	-	12,785,788
Public Service Academic Support Student Services	6,328,121	년 동시하는 1 # 소리가 1 + # 4 - -	6,328,121	-	6,328,121	715,255 1,020,131 1,138,972
Institutional Support Operation and Maintenance of Plant Scholarships and Fellowships	828,829 390,270	-	828,829 390,270	18,216	847,045 390,270	2,728,618 1,973,959
Transfers to UTB Total Educational and General	11,553,452		11,553,452	170,732 1,135,536	170,732 12,688,988	5,280,773
Expenditures (Sch. C-2)	19,100,672	-	19,100,672	1,324,484	20,425,156	25,643,496
Auxiliary Enterprise Expenditures (Sch. C-2)	-	159,212	159,212	-	159,212	167,446
Mandatory Transfers for: Building Use Fees Principal and interest	321,614	-	321,614	-	321,614	390,626
Renewals and replacements Matching grant	-	-	•	-	-	-
Scholarships Non-mandatory transfers	122,035 (172,751)	-	122,035 (172,751)	(170,732)	(48,697) (176,067)	(610) (130,190)
Total expenditures and transfers	19,371,570	159,212	19,530,782	$\frac{(3,316)}{1,150,436}$	20,681,218	26,070,768
Other transfers and additions/ (deductions): Excess of restricted receipts over						
transfers to revenues Refunded to grantors	-		, <del>-</del>	(3,316)	(3,316)	-
Unrestricted gifts allocated to other funds	<u></u>	_		-	***	-
Portion of funds functioning as endowment gains appropriated	_	_	_	_	_	_
Net increase (decrease) in fund balances	\$ 932,141	\$ 49,704	\$ 981,845	1	\$ 981,845	\$ (650,781)

The accompanying notes are an integral part of these financial statements.

#### NOTES TO FINANCIAL STATEMENTS August 31, 1993

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements of Texas Southmost College have been prepared on accrual basis. The statement of current funds revenues and expenditures is a statement of financial activities of current funds related to the reporting period. It does not purport to present the results of operations or the net income or loss for the period as would a statement of income or a statement of revenues and expenses.

To the extent that current funds are used to finance plant assets, the amounts so provided are accounted for as (1) expenditures, in the case of normal replacement of equipment, library holdings, and livestock; (2) mandatory transfers in the case of required provisions for debt amortization and interest and equipment renewal and replacement; and (3) transfers of a non-mandatory nature for all other cases.

#### Fund Accounting

To ensure observance of limitations and restrictions placed on the use of the resources available to the college, accounts are maintained in accordance with the principles of "fund accounting." Resources for various purposes are classified for accounting and reporting purposes into funds that are in accordance with specified activities or objectives. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups. Accordingly, all financial transactions have been recorded and reported by fund group.

Within each fund group, fund balances restricted by outside sources are distinguished from unrestricted funds allocated to specific purposes by action of the governing board. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

Endowment and Similar Funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and only the income be utilized. Term endowment funds are similar to other endowments funds, except that all or part of the principal may be utilized after a stated period of time or upon the occurrence of a certain event. Funds functioning as endowments are funds that the governing board has approved to use as endowments.

All gains and losses arising from the sale, collection, or other disposition of investments and other noncash assets are accounted for in the fund which owned the assets. Ordinary income derived from investments, receivables, and other sources is accounted for in the fund owning such assets, except for income derived from investment of Endowment and Similar Funds. That income is accounted for in the fund to which it is restricted or, if unrestricted, as revenues in unrestricted current funds.

### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

All other unrestricted revenue is accounted for in the appropriate unrestricted fund. Restricted gifts, grants, appropriation, endowment income, and other restricted resources are accounted for in the appropriate restricted funds. Restricted Current Funds are reported as revenues and expenditures when expended for current operating purposes. Contract and grant awards for the current reporting period are shown as additions to fund balances in Restricted Current Funds.

The different fund groups used at Texas Southmost College are as follows:

#### Current Funds

Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separate balanced funds groups.

#### Unrestricted Current Funds

Funds received by an institution that have no limitations or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of an institution, i.e. educational, research, extension and administration.

#### Auxiliary Enterprises

Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are residence halls, food services and book stores.

#### Restricted

Funds available for current purposes, but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

#### Loan Funds

Funds available for loans to students, faculty and staff.

#### Endowment and Similar Funds

Funds subject to restrictions of endowment and trust instruments requiring that principal be maintained and that only the income be spent.

#### Annuity and Life Income Funds

The Annuity Funds group consists of funds donated to an institution on the condition that the institution pay a stipulated amount of the funds to the donor or designated individual for a specified time or until the time of death of the annuitant. The Life Income funds group consists of funds contributed to an institution subject to the requirement that the institution periodically pay the income earned on the assets (less management expenses) to designated beneficiaries.

#### Plant Funds

Plant funds are divided into these separate balanced fund groups:

### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### Unexpended

Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

#### Renewals and Replacements

Funds accumulated for the renewal and replacement of physical plant properties.

#### Retirement of Indebtedness

Funds accumulated to meet debt service charges and the retirement of indebtedness.

#### Investment in Plant

Funds already expended for plant properties. Physical properties are stated at cost at date of acquisition or fair market value at date of donation for gifts and fair market value at August 31, 1992 for livestock. Depreciation on physical plant and equipment is not recorded.

#### Agency Funds

Funds held by the college as custodial or fiscal agent for students, faculty members, and/or others.

#### Memorandum Totals

The Balance Sheet in columnar form, the Statement of Changes in Fund Balances, and the Statement of Current Funds Revenues and Expenditures are shown with memorandum totals for the current and prior years. Interfund borrowing has not been eliminated, but has been off-set in the assets and liability sections. The memorandum totals are presented only to facilitate financial analysis and do not purport to present financial position, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

#### Other Significant Accounting Policies

Other significant accounting policies are in the financial statements and their notes.

#### 1. Authorized Investments

Texas Southmost College is authorized to invest in obligations and instruments as defined in the Public Funds Investment Act of 1987 (Art. 842a-2, Texas Revised Civil Statutes). Such investments include (1) obligations of the United States or its agencies, (2) direct obligations of the State of Texas or its agencies, (3) obligations of political subdivisions rated not less than A by a national investment rating firm, (4) certificates of deposit, and (5) other instruments and obligations authorized by statute.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### 2. Deposits and Investments

At August 31, 1993, the carrying amount of Texas Southmost College deposits was \$4,064,866, and total bank balances equalled \$7,353,754. Bank balances of \$745,720 are covered by federal depository insurance and \$3,000,000 was covered by collateral pledged in Texas Southmost College name. The collateral was held in the safekeeping departments of unrelated banks which act as the pledging bank's agents (Category 1). Bank balances totalling \$291,438 were uncollateralized at fiscal year end (Category 3). Cash and Deposits include as reported on Exhibit A, Balance Sheet, consist of the items reported below.

#### Cash and Deposits

Bank Deposits Demand Deposits U.S. Treasury Bills	\$ 745,720 3,964,866	\$ 4,710,586
Cash and Cash Equivalents Petty Cash on Hand Local Funds in State Treasury	\$ 2,450 100	2,550
Total Cash and Deposits		\$ 4,713,136

To comply with the reporting requirements of GASB Statement No. 3, Texas Southmost College investments are categorized under "Investment Categories" to give an indication of credit risk assumed by Texas Southmost College at year end. Credit risk is the risk that another party to a deposit or investment transaction will not fulfill its obligations. This is not to be confused with market risk, which is the risk that the market value of an investment, collateral protecting a deposit, or securities underlying a repurchase agreement will decline. Market risk is not depicted in this note.

The following categories of credit risk are included:

Category 1:	Investments that are insured or registered or for which the securities are held by the institution or its agent in the institution's name.
Category 2:	Uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or institution in the institution's name.

Uninsured and unregistered investments for which the securities Category 3: are held by the broker or dealer, or by its trust department or agent but not in the institution's name.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### Investment Categories

Tuna af		Category			
Type of Security	1	2	3	Carrying <u>Amount</u>	Market Value
U.S. Treasury Bills Real Estate Mortgage and Other Notes	\$3,814,800	\$	\$	\$3,814,800	\$3,964,866
Corporate Stocks		36,620		36,620	36,620
Repurchase Agreements					
TOTALS	\$3,814,800	\$ 36,620	\$	\$3,851,420	\$4,001,486

#### 3. Bonds and Variable Rate Notes Payable

- a. Library Revenue Bonds, Series 1975-A.
  - To construct, improve and equip the library building.
  - Issued May 31, 1975.
  - \$800,000; all authorized bonds have been issued.
  - Source of revenue for debt service -- Building Use fees, Library lease revenue.
- b. Eidman Science Math Building, Series 1970.
  - To construct the Science Math Building.
  - Issued November 15, 1970.
  - \$650,000; all authorized bonds have been issued.
  - Source of revenue for debt service -- Building Use fees, Department of Education annual interest grant.
- c. School Building Tax Bonds, Series 1987 1988.
  - To construct, improve various building within the District.
  - Issued March 12, 1987 and March 10, 1988.
  - \$13,500,000; all authorized bonds have been issued.
  - Source of revenue for debt service -- Ad Valorem Tax levy.

### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

Bonds and variable rate notes payable are due in annual installments varying from \$40,000 to \$350,000 with interest rates from 7.5% to 7.7% with the final installment due in 2008. The principal and interest expense for the next five years and beyond is summarized below for bonds and variable rate notes issued.

Year Ending August 31,	<u>Total</u>	Interest	<u>Principal</u>	Balance of Principal Outstanding
1994	\$ 1,413,945	\$ 813,945	\$ 600,000	\$11,975,000
1995	1,397,593	762,593	635,000	10,740,000
1996	1,369,325	709,325	660,000	10,080,000
1997	1,355,475	655,475	700,000	9,380,000
1998	1,269,850	589,850	680,000	8,700,000
1999	1,235,975	545,975	690,000	8,010,000
2000	1,288,125	498,125	790,000	7,320,000
2001	1,260,438	445,438	815,000	6,405,000
2002	1,230,275	390,275	840,000	5,565,000
2003	1,270,325	330,325	940,000	4,625,000
2004	1,240,163	265, 163	975,000	3,650,000
2005	1,273,438	198,438	1,075,000	2,575,000
2006	1,254,938	129,938	1,125,000	1,450,000
2007	1,256,750	56,750	1,200,000	250,000
2008	259,375	9,375	250,000	
	<b>\$18,375,990</b>	\$ 6,400,900	\$11,975,000	

#### 4. Employees' Retirement Plan

The State of Texas has joint contributory retirement plans for almost all its employees. One of the primary plans in which the college participates is administered by the Teacher Retirement System of Texas. The percentages of participant salaries currently contributed by the state and by each participant are 7.31% and 6.40% respectively, of annual compensation.

The Teacher Retirement System does not separately account for each of its component government agencies, because it bears sole responsibility for retirement commitments beyond contributions fixed by the Legislature. According to an independent actuarial evaluation as of August 31, 1993, the present value of the retirement system's actual and projected liabilities, including projected benefits payable to its retirees and active members and their beneficiaries, was in excess of the assets of the retirement system. However, the actuary projected that such assets, augmented by projected future contributions and earnings, would be sufficient to amortize the unfunded difference over a period of 30 years assuming payroll growth of 6%. Further information regarding acturial assumptions and conclusions, as well as audited financial statements, are included in the retirement system's annual financial report.

### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

The state has also established an optional retirement program for institutions of higher education. Participation in the optional retirement program is in lieu of participation in the Teacher Retirement System. The optional retirement program provides for the purchase of annuity contracts. The percentages of participant salaries currently contributed by the state, the Institution and each participant are 7.31% and 1.19% and 6.65%, respectively. Since these are individual annuity contracts, the state has no additional or unfunded liability for this program.

The retirement expense to the state for the college was \$18,254 for the fiscal year ended August 31, 1993. This amount represents the portion of expended appropriations made by the state Legislature on behalf of the college.

#### 5. Deferred Compensation Program

College employees may elect to defer a portion of their earnings for income tax and investment purposes pursuant to authority granted in Senate Bill No. 872 of the 63rd Legislature. A total of \$29,708 in payroll deductions had been invested in approved plans during the fiscal year.

#### 6. Compensated Absences

Full-time employees earn annual leave at a rate of one day per month. The college district's policy is that an employee may carry his accrued leave forward from one fiscal year to another fiscal year without limit. Employees with at least six months of service who terminate their employment are entitled to payment for all accumulated annual leave. The liability is not shown in the financial statements since the expenditure for compensated absences is minimal.

#### 7. Pending Lawsuits and Claims

On August 31, 1993, there were no lawsuits involving Texas Southmost College.

#### 8. Capital Lease Obligations

Certain leases to finance the purchase of equipment are capitalized at the present value of future minimum lease payments.

The original capitalized cost of equipment under capital lease as of August 31, 1993 is \$423,635.

#### Minimum Lease Payments for:

1994 \$ 138,450

Less: Interest (7,022)

Present Value of Net
Minimum Lease Payments \$ 131,428

# NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### 9. Operating Lease Commitments and Rental Agreement

Included in current expenditures are the following amounts of rent paid or due under operating leases.

Fund Group	Ye	ar Ended A 1993	ugust ——	31 <b>,</b> 1992
Unrestricted Current Funds Restricted Current Funds	\$	2,400	\$	8,205
Totals	. <u>\$</u>	2,400	\$	8,205

#### 10. Leases

On November 26, 1963 the Institution executed a Library Lease Agreement with the City of Brownsville. The agreement was amended on July 30, 1985. Under the terms of the agreement the City of Brownsville will pay the College a pre-determined annual lease payment each January 31st. The agreement further states that \$15,000 be set aside for the purchase, maintenance and circulation of books of primary interest to the general public. The amounts remaining of the payment made by the City each year shall be the lease payment due to the College. The agreement is in effect through August 31, 2001.

The lease payment required over the next five years are as follows:

August 31,	Amount
1994 1995 1996 1997 1998 Beyond five years	\$ 246,986 251,922 257,235 262,592 268,409 845,084
	\$2,132,228

On September 10, 1987 a lease agreement was signed with ARA Services, Inc. to provide meals and beverages for the College to resell to its students, faculty, staff and guests. Under the terms of the agreement ARA will pay the College a flat rate of \$24,000 per year and a commission rate of 10% on sales over \$230,000 per year.

On July 15, 1988 the College leased the bookstore to Texas Book Company for a three year period. The lease calls for lease payments of \$85,000 for the first year; \$90,000 for the second year and \$95,000 for the third year plus an additional 10% of gross revenues above \$1,250,000. On March 20, 1990, the lease was extended for four additional years through July 15, 1995.

### NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### 11. Contract and Grant Awards

Contract and grant awards are accounted for in accordance with the requirements of the AICPA Industry Audit Guide, Audits of Colleges and Universities. Funds received, but not expended during the reporting period, are shown as additions to fund balance on Exhibit B. Revenues are recognized on Exhibit C as funds are actually expended. For federal contract and grant awards, funds expended, but not collected, are reported as Federal Receivables on Exhibit A. Non-federal contract and grant awards for which funds are expended, but not collected, are reported as Accounts Receivable on Exhibit A. Contract and grants awards that are not yet funded and for which the institution has not yet performed services are not included in the financial statements. Contract and grant awards funds already committed, e.g. multi-year awards, or funds awarded during fiscal year 1993 for which monies have not been received nor funds expended totalled \$1,015,978. Of this amount, \$1,015,978 was from Federal Contract and Grant Awards.

#### 12. Post Retirement Health Care and Life Insurance Benefits

In addition to providing pension benefits, the state provides certain health care and life insurance benefits for retired employees. Almost all of the employees may become eligible for those benefits if they reach normal retirement age while working for the state. Those and similar benefits for active employees are provided through an insurance company whose premiums are based on benefits paid during the previous year. The state recognizes the cost of providing these benefits by expending the annual insurance premiums. The state's contribution per full-time employee was \$173.72 per month for the year ended August 31, 1993 and totaled \$24,715 for the year.

#### 13. Interfund Borrowing

All interfund borrowing has been made from unrestricted funds and is payable within one year without interest.

#### 14. Property, Plant and Equipment

Land is valued at it's original cost of \$232,150. In addition, \$817,500 have been added to the value of the land based on a non-formal appraisal made in 1971 on the 54.5 acres occupied by the College, most of which was acquired by gift from the U.S. Government (Old Fort Brown).

Physical plant and equipment are stated at cost on date of acquisition or fair market value at date of gift. Library books are valued at replacement cost estimated by the Library Director. Depreciation on physical plant and equipment is not recorded.

# NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

#### Changes in general fixed assets is as follows:

	Balance 8-31-92	Purchased Additions	Other*	Balance 8-31-93
BUILDINGS				
Auto Body Building	\$ 87,621	- \$ -	\$ -	\$ 87,621
Allied Health	698,407	-	-	698,407
Tandy Hall I Tandy Hall II	1,087,093	-	-	1,087,093
A. A. Champion	2,065,351	-	-	2,065,351
Gymnasium	43,436	-	-	43,436
Business Services	814,002 5,565	-	•	814,002
Student Center	944,335	-	-	5,565
Library	4,021,742	-	•	944,335 4,021,742
Rusteberg	787,252			787,252
Gomez-Farias Project (Mexico)	5,063	_		5,063
Eidman Science-Math Building	809,454	-	-	809,454
Gorgas Hall Improvements	1,682,096	_	-	1,682,096
Music Hall	94,770	_	-	94,770
Maintenance	34,898	-	4	34,898
PAU-B Administration	222,158	-	-	222,158
PAU-B Temporary Office	13,444	-		13,444
Child Care Center	378,509	-	-	378,509
Cavalry Barracks	409,904	-	-	409,904
Women's Center	76,019	-	-	76,019
Continuing Education	45,000	-	-	45,000
Athletic Houses	13,143	-	-	13,143
Marion Hedrick Smith Memorial Amphitheater	296,391	-	٠	296,391
U.S. Cost Guard Station (S.P.I.) Security/First Aid (Carpet)	320,353	-		320,353
Continuing Education (American Legion Building)	888	-	-	888
Classroom/office	56,417	-	-	56,417
Art	5,936,735	-	_	5,936,735
	673,412		***	673,412
Total Buildings	21,623,458	_		21,623,458
LAND		•		
Land 50 year Lease Amphitheater	1,250			1,250
Land	176,014	-	• • · · · · · · · · · · · · · · · · · ·	176,014
Land - Appraisal Increase	817,500	_	<b>-</b>	817,500
Land - Parking Lot	54,886	83,225		138,111
		05,225		130,111
Total Land	1,049,650	83,225	***	1,132,875

# NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

	Balance 8-31-92	Purchased Additions	Other*	Balance <u>8-31-93</u>
SITE IMPROVEMENTS				
Landscaping - T.S.C.	16,168	-	_	16,168
Landscaping - S.P.I.	3,395	•	_	3,395
Paving	392,615	-	-	392,615
Remodel Courtyard Fountain	18,638	-	-	18,638
Tennis Courts	43,002	-	-	43,002
Reflecting Pool	27,591	-	-	27,591
Gorgas Monument	24,121	-	-	24,121
Roofing	592,560	126,952	-	719,512
ACM Abatement	649,036	-	<del>-</del> '	649,036
Resaca Bulkhead Paseo	281,424	-	-	281,424
Paseo - Classroom	265,071	-	-	265,071
Paseo - East	448,523	-	-	448,523
Central Plant	570,218	-	<b>-</b> ,	570,218
central Flant	2,258,148			2,258,148
Total Improvements	5,590,510	126,952	***	5,717,462
MACHINERY, EQUIPMENT, FURNITURE AND FIXTURES				
Gorgas	165,958	10,872	-	176,830
Champion	97,880	•	-	97,880
Art Building	45,098	_	-	45,098
Gymnasium	98,321	-		98,321
Tandy Hall	1,165,892	-	-	1,165,892
Leased Computer Equipment	423,635		_	423,635
Library	1,008,156	5,520	-	1,013,676
Library Books	10,290,253	3,798,258		14,088,511
Student Center Eidman Hall	203,319	6,113		209,432
Applied Arts	393,943	-	-	393,943
Maintenance	1,277,797	. · ·	-	1,277,797
Allied Health	380,988	-	-	380,988
Adult Continuing Ed Center	600,308	-	_	600,308
Music Department	321,799	-	-	321,799
Athletic Houses	247,811	**	-	247,811
Security/First Aid	12,446		-	12,446
Child Care	35,026	-	-	35,026
Old President's Home	88,237	-	-	88,237
Cavalry Barracks	23,429	<del>-</del>	-	23,429
South Padre Island	418,505	**	-	418,505
Rancho del Cielo	75,012	-	-	75,012
LVN McAllen	36,369	-	-	36,369
Classroom/Office	17,456	<b></b>	_	17,456
LVN - Weslaco	1,183,379	29,889	-	1,213,268
	8,508	-	***	8,508
Total Equipment	18,619,525	3,850,652	-	22,470,177
Total General Fixed Assets	\$46,883,143	\$ 4,060,829	\$	\$50,943,972

<sup>\*</sup> Stolen, Transfers, Deletions, Donations, Auctions, Corrections, and Additional Library Books.

# NOTES TO FINANCIAL STATEMENTS - CONTINUED August 31, 1993

### 15. Partnership Agreement With the University of Texas in Brownsville

On September 1, 1992 an agreement was entered into between Texas Southmost College and the Board of Regents of the University of Texas System on behalf of The University of Texas at Brownsville. The purpose of this agreement was to enter into an educational partnership as authorized by state law, Texas Education Code Section 51.661 et seq., to improve the continuity, quality and efficiency of educational programs and services.

This agreement is implemented by specific interagency contracts and/or leases between the parties. The interagency contracts consist of the following:

A. Lease of TSC facilities by UTB as necessary to provide both UTB programs and TSC programs. Provisions for facility maintenance is included in the lease.

Property (Excluding Real Property)

Under this agreement TSC agrees to provide UTB for a period of five years, the right to use all the tangible personal property belonging to TSC for the purpose of providing educational and student services to students. UTB agrees to pay TSC \$44,418.41 per month during the term of the agreement. As part of the agreement any physical property, purchased by Lessee after September 1, 1992, shall become the physical property of the Lessor in a proportion equal to Lessor's funds used in the purchase. For the purpose of this agreement, it is agreed that the proportion of funds used is equal to the Lessor's official fall student headcount of the prior year divided by the official fall student headcount of both institutions of that same year, where Lessor's students are all students not enrolled as upper division or post-graduate students. At August 31, 1993 UTB had property purchases of \$1,220,203. TSC's interest in this property is 80% or \$976,162.

#### Real Property

Under this agreement UTB also agrees to pay TSC \$116,280 per month for the use of all real property.

- $\ensuremath{\mathsf{B}}.$  Agreement for the coordination of personnel with provisions for conditions of employment by UTB.
- C. Agreement for the coordination and financing of programs and support services.

Payment for agreements A and B above will be in accordance with the Educational Partnership Cooperation Contrast Regarding Finance and Funding. Under this contract UTB agrees to deliver all programs and provide all services for both entities. TSC will pay UTB for instruction and services for TSC students as follows: Tuition for lower division academic and vocational courses, and all appropriations and contracts. In addition, TSC will pay UTB for the 93/94 fiscal year no less than \$2,400,000.

CERTIFIED PUBLIC ACCOUNTANTS • MANAGEMENT CONSULTANTS

Stuart C. Mayo, CPA H. Eugene Sanford, CPA Pablo Vela. Jr., CPA Ygnacio D. Garza, CPA Rance G. Sweeten, P.C., CPA A. Carlos Barrera, CPA Wayne D. Beneke, CPA Susana L. Reynoso, CPA Ruben Moreno, CPA Quentin N. Anderson, CPA

OF COUNSEL

Carl S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CPA Members - Division of Firms, American Institute of CPAs

745 E. ST. CHARLES BROWNSVILLE, TEXAS 78520 (210) 546-1655 FAX (210) 546-0377

FINANCIAL STATEMENTS PERFORMED IN

ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to Texas Southmost College, is the responsibility of Texas Southmost College, management. As part of obtaining reasonable assurance about whether the general-purpose financial statements are free of material misstatement, we performed tests of the College's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of general-purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, Texas Southmost College, complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the College had not complied, in all material respects, with those provisions.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

LONG, CHILTON, PAYTE & HARDIN, LLP

Certified Public Accountants

Brownsville, Texas October 13, 1993 CERTIFIED PUBLIC ACCOUNTANTS · MANAGEMENT CONSULTANTS

Members - Division of Firms, American Institute of CPAs

745 E. ST. CHARLES BROWNSVILLE, TEXAS 78520

REPORT ON THE INTERNAL CONTROL STRUCTURE BASED ON FAX (210) 546-0377

AN AUDIT OF GENERAL-PURPOSE FINANCIAL STATEMENTS PERFORMED

IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

OF COUNSEL

Carl S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CPA

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> To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993.

We conducted our audit in accordance with generally accepted auditing standards and <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement.

In planning and performing our audit of the general-purpose financial statements of Texas Southmost College for the year ended August 31, 1993, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general-purpose financial statements and not to provide assurance on the internal control structure.

The management of Texas Southmost College is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general-purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories.

#### Accounting Applications

Receivables Cash Receipts Accounts Payable Cash Disbursements

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

There are no separation of duties and there are no other established procedures in place to overcome this condition.

There are no established procedures in place to monitor the use of federal grant proceeds. The college relies on the controls at the University of Texas - Brownsville for compliance.

As mentioned in prior years, asset acquisitions and deletions are not being recorded in the General Fixed Asset Fund.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that the lack of separation of duties and lack of adequate monitoring procedures over federal grant proceeds are material weaknesses.

We also noted other matters involving the internal control structure and its operation that we have reported to the management of Texas Southmost College, in a separate letter dated October 13, 1993.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

LONG. CHILTON, PAYTE & HARDIN, LLP

Certified Public Accountants

Brownsville, Texas October 13, 1993

#### SCHEDULE A-1

# SCHEDULE OF CASH, CASH EQUIVALENTS AND SHORT-TERM INVESTMENTS August 31, 1993

		CURRENT FUNDS		
		Auxiliary		Loan
	<u>Unrestricted</u>	<u>Enterprises</u>	Restricted	Funds
Cash on Hand	\$	\$	\$	\$
Petty Cash	200	2,250		A STATE OF THE STA
Cash In Transit		***************************************		
Subtotal	200	2,250		
Cash in Bank				Geografia
Demand Accounts	(160,295)	102,742	9,688	5
Cash Equivalents				A Company
Cash in State Treasury			100	
Certificate of Deposits				
U.S. Treasury Bills			:	
Subtotal	· · · · · · · · · · · · · · · · · · ·	****	100	
Total Cash and Cash Equivalents (Exhibit A)	(160,095)	104,992	9,788	
Short-Term Investments				
Certificates of Deposit		en e		
Texpool				
U.S. Treasury Bills	3,484,866	200,000	***	
Total Short-Term Investments (Exhibit A)	3,484,866	200,000		
Total Cash, Cash Equivalents and Short-Term Investments	\$3,324,771	\$ 304,992	\$ 9,788	<b>\$</b> 5
	Cook	Cook	Chaut Taum	
	Cash In Banks	Cash <u>Equivalents</u>	Short-Term Investments	
Balance in Depositories as follows:	. •		!	
Texas Commerce Bank Bank of America State Treasury	741,654 4,066	_ 	3,964,866	
Total Balance in Depositories	\$ 745,720	\$ 100	\$ 3,964,866	

	**************************************	PLANT FUNDS			
Endowment and Similar Funds	<u>Unexpended</u>	Renewals and Replace- ments	Retirement of Indebt- edness	Agency Funds	Total
\$ 1000	क्रम्भ देशको सम्बद्धाः ≸	\$ 1 mm g 1 mm 1 mm 1 mm 1 mm 1 mm 1 mm 1		\$	\$ .
		Ĭ		un Orași Sun Sun	s - 100 est 600 2,450 50 - 100 st 6 et 60
			•		2,451
					3 4 22 3
86,772	14,599	10,777	668,305	<u>13,127</u> % ***	745,720
					S 42
					100
					w ( ) r
		**************************************			100
86,772	14,599	10,777	668,305	13,127	748,270
¥		280,000			_3,964,866
		280,000		<del>(1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-</del>	3,964,866
	-				
\$ 86,772	\$ 14,599	\$ 290,777	\$ 668,305	\$ 13,127	\$4,713,136

#### SCHEDULE A-2

# SCHEDULE OF LONG-TERM INVESTMENTS BY FUND GROUP August 31, 1993

		CURRENT FUNDS	· .	
1987 1987	<u>Unrestricted</u>	Auxiliary Enterprises	Restricted	Loan Funds
U. S. Government and Agency Securities	<b>\$</b>	\$	\$	\$
Municipal and State Agency Bonds				
Corporate Bonds and Notes				
Corporate Stocks - Preferred			•	
Corporate Stocks - Common				
Insured Shares in Banking Institutions				
Commercial Paper				
Mineral Interests				
Mutual Funds				
Notes Receivable		•		
Real Estate				
Bankers Acceptances				
Certificates of Deposit				
Total (Exh. A)	\$	\$	\$	\$ -

			PLANT FUNDS		
Total	Agency Funds	Retirement of Indebt- edness	Renewals and Replace- ments	<u>Unexpended</u>	Endowment and Similar Funds
\$3,814,800	\$		\$	\$	* \$3,814,800
				•	
36,620					36,620
			•		
			·		
	w.	restation (see also file	THE REPORT OF THE PROPERTY OF THE		
	\$ -		THE PLANE AS		\$3,851,42 <u>0</u>

<sup>\*</sup> The investments are in Federal Farm Credit Bank Notes maturing within three months. However, federal regulations require this money to be invested for a period of twenty years.

#### SCHEDULE C-1

# STATEMENT OF CURRENT FUND REVENUES For the Year Ended August 31, 1993

	Unrestricted	Auxiliary Enterprises	Total Unrestricted	Restricted	Total
State Appropriations: State Basic Aid State Group Insurance State Retirement Matching Other	\$ 8,706,019 24,715 - 2,674	\$ -	\$ 8,706,019 24,715 - 2,674	\$ - 18,216	\$ 8,706,019 24,715 18,216 2,674
Total State Appropriations	8,733,408	-	8,733,408	18,216	8,751,624
Tuition and Fees Tuition (Net of TPEG \$122,035) Building Use Fee General Fees Student Center Fee Student Service Fee	3,234,772 321,614 1,173,340 - 992,493	<del>-</del>	3,234,772 321,614 1,173,340 - 992,493	-	3,234,772 321,614 1,173,340 - 992,493
Laboratory Fee Correspondence Fee	94,019	-	94,019	•	94,019
Remissions and Exemptions Blind, Deaf Students Concurrent Registration Good Neighbor	2,146 112	-	2,146 112	- - - -	2,146
Highest Ranking High School Graduates Statutory Waiver of Non-Resident Status	1,021	-	1,021	_	1,021
Veteran, Dependents, Etc. Other Fees Total Tuition and Fees	13,400 309,884 6,142,801	-	13,400 309,884 6,142,801	***	13,400 309,884 6,142,801
Taxes for Current Operations	1,873,869	_	1,873,869	_	1,873,869
Federal Grants and Contracts Research	1,0/0,003				
Other Programs	- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	· '영리 시설링의 시설	-	1,135,536	1,135,536
Recovery of Indirect Costs Total Federal Grants and Contracts	- 120 <u>- 120 - 120</u>	-		1,135,536	1,135,536
State Grants and Contracts Research		-	1 000 201	-	1 022 201
Other Programs Recovery of Indirect Costs Total State Grants and Contracts	1,928,381		1,928,381 	<u></u>	1,928,381
Local Grants and Contracts	1,928,361	-	1,920,301	-	1,920,301
Research Other Programs Recovery of Indirect Costs	1,092,792	Ī	1,092,792	-	1,092,792
Total Local Grants and Contracts	1,092,792		1,092,792	-	1,092,792
Private, Gifts, Grants, and Contracts Research Other Program	-	- -	-	_ 	-
Recovery of Indirect Costs Other	` <u>-</u>	-	-	-	-
Total Private Gifts, Grants, and Contracts	-	***	-	***	-
Endowment Income		-		_	
Sales & Services of Educational Activities		-	***	-	
Sales & Services of Auxiliary Activities		198,235	198,235		198,235
Professional Fees	_				· · · · · · · · · · · · · · · · · · ·
Other Sources Gains/Losses on Investments Interest Income Other Miscellaneous Income Total Other Sources Total Current Funds Revenues (Exh. C)	147,342 385,118 532,460 \$20,303,711	7,441 3,240 10,681 \$ 208,916	154,783 388,358 543,141 \$20,512,627	\$ 1,153,752	154,783 388,358 543,141 \$21,666,379

#### SCHEDULE C-2

# STATEMENT OF CURRENT FUNDS EXPENDITURES BY OBJECT FOR THE YEAR ENDED AUGUST 31, 1993

	SALARIES AND WAGES	OTHER EXPENSES	CAPITAL OUTLAY	TOTAL
<u>Unrestricted - Education and General</u>				
Instruction	\$ -	\$ -	\$ -	\$ -
Research	-			· .
Public Service	•	_	_	
Academic Support	_	6,328,121	-	6,328,121
Student Services	-	· ·	-	-
Institutional Support	234,033	11,915,128	191,726	12,340,887
Operation and Maintenance of Plant	-	390,270		390,270
Scholarships and Fellowships		•	_	-
Total Unrestricted	234,033	18,633,519	191,726	19,059,278
Restricted - Education and General				
Instruction		-	-	_
Research	· · · · · · · · · · · · · · · · · · ·	-	,	_
Public Service	。確認、特別的課題的特別。 -	∰ene yofen •	••	-
Academic Support		1,135,536	-	1,135,536
Student Services	<del></del>	- · · · · -		
Institutional Support	-	<del>-</del>	-	_
Operation and Maintenance of Plant	-	<b></b>	_	_
Scholarships and Fellowships		170,732		170,732
Total Restricted	-	1,306,268	-	1,306,268
Total Educational and General	234,033	19,939,787	191,726	20,365,546
duxiliary Enterprises	-	159,212	-	159,212
Total Current Fund Expenditures	\$ 234,033	\$20,098,999	\$ 191,726	\$20,524,758

#### SCHEDULE C-3

# SCHEDULE OF EDUCATIONAL AND GENERAL EXPENDITURES (EXCLUDES AUXILIARY ENTERPRISES) SUMMARIZED BY ELEMENTS OF INSTITUTIONAL COSTS For the Year Ended August 31, 1993

	CURRENT	FUNDS	
	Unrestricted	Restricted	Total
General Administration and Student Services General Institutional Expense Staff Benefits	\$ 268,973 311,833		\$ 268,973 311,833
Group Insurance Premiums O.A.S.I. Workmen's Compensation Insur.	7,769 18,254 1,342	- - -	7,769 18,254 1,342
Longevity Pay Other Total Staff Benefits	6,065 33,430	-	6,065 33,430
Resident Instruction Other Instruction Tuition Paid to UTB Subsidy Paid to UTB Total Other Instruction Academic Programs Faculty Salaries Departmental Operating Expenses Instructional Administration Organized Activities Related to Instructional Departments Total Academic Programs Vocational Technical Programs Faculty Salaries Departmental Operating Expenses Instructional Administration Organized Activities Related to Instructional Departments Total Vocational Technical Programs	3,928,121 2,400,000 6,328,121	-	3,928,121 2,400,000 6,328,121
Library Extension and Public Service Physical Plant Operation and Maintenance Plant Support Services Campus Security Building Maintenance Custodial Services Grounds Maintenance Utilities Total Physical Plant Operation and Maintenance	390,270	-	390,270
Special Items Transfers to UTB Federal Contracts - Scholarship Major Repairs and Rehabilitation of Facilities and Buildings Total Expenditures by Elements of Institutional Costs	11,553,452 173,199 11,726,651 \$19,059,278	1,135,536 170,732 1,306,268 \$ 1,306,268	12,688,988 170,732 173,199 13,032,919 \$20,365,546
	(a)	(a)	THE TOOLSONING SOCIOUS AND A TOOLSONING ST
(a) Reconciliation Total Expenditures by Function (Exh. C) Less: Group Insurance State Retirement Matching	\$19,100,672 24,715	\$ 1,324,484 18,216	
Remissions and Exemptions Total Expenditures by Elements of Institutional Costs	$\frac{16,679}{$19,059,278}$	\$ 1,306,268	

#### SCHEDULE C-4

# SCHEDULE OF DISTRICT TAXES For the Year Ended August 31, 1993 With Comparative Totals at August 31, 1992

	CURRENT Y	EAR .			
ing ANA Anna Ana Ing Ana Anna	Current Operations	Debt Service	Total	Prior <u>Year Total</u>	
Tax rate authorized per \$100 valuation	.068812	.043405	.112217	.10842	
Tax rate assessed per \$100 valuation	.06480	.043405	.108205	.10837	
Taxes collected Current Delinquent Penalties and interest	1,743,097 85,382 45,390	1,165,757 62,810 25,118	2,908,854 148,192 70,508	2,832,730 152,375 73,930	
Gross Taxes collected	1,873,869	1,253,685	3,127,554	3,059,035	

Assessed valuation of District

2,899,144,430

# SCHEDULE D-1

# BONDS PAYABLE AND DEBT SERVICE REQUIREMENTS For the Year Ended August 31, 1993

Description Library Revenue Bonds Series 1975-A	Bonds Issued to Date  \$ 800,000.00	Range of Interest Rates	Bonds Outstanding 09/01/92	Bonds Issued After 09/01/92	Bonds Matured Or Retired	Bonds Refunded	Bonds Outstanding 08/31/93
	\$ 800,000.00	7.0% - 7.7%	\$ 220,000.00	\$	\$ 40,000.00	\$	\$ 180,000.00
Eidman - Science Math Building Revenue Bonds Series 1970	650,000.00	7.5%	215,000.00		50,000.00		165,000.00
School Building	<b>风行 鑑</b>						All Affects and a
Tax Bonds - Series 1987 - 1988	13,500,000.00	7.5%	12,090,000.00	>	460,000.00	****	11,630,000.00
Tota	1 \$14,950,000.00	-	\$12,525,000.00	<u> </u>	\$550,000.00	\$ -	\$11,975,000.00

	Matu	rities		St	ummary of Debt	Service Requi	rements to Mat	urity	
	Last			Υ.	ear Ending Aug	ust 31,		All Other	Total Require-
Year	<u>Year</u>	Date	1994	1995	1996	1997 1998		Years	ments
1975	1997	11/15/75	\$ 53,820.00	\$ 50,780.00	· ·	\$ 53,850.00	10,4 \$	   <b>\$</b> 75   <del>\$2</del> 66	\$ 216,150.00
1970	1996	11/15/70	64,500.00	61,562.50	62,250.00		*	in the second second	188,312.50
1988	2008	02/15/88	1,284,225.00	1,269,850.00	1,233,975.00	1,286,225.00	1,269,850.00	11,569,802.00	<u> 17,913,927.00</u>
			\$1,402,545.00	\$1,382,192.50	\$1,353,925.00	\$1,340,075.00	\$1,269,850.00	\$11,569,802.00	\$18,318,389.50

# SCHEDULE D-2

### SCHEDULE OF PLEDGED REVENUES AND FUND BALANCES FOR REVENUE BONDS OUTSTANDING FOR THE YEAR ENDED AUGUST 31, 1993

50 St.		PLEDGED REVEN	UES AND RELAT	TED EXPENDITURES	is.		1000
Description	Operating Revenues	Interest Earned on Investments	Other Pledged Revenues	(a) Total Pledged Revenues	(b) Other Revenue Sources	(c) Operating Expense	(d) Capital Outlay
Library Revenue Bonds Series 1975-A	\$ 83,385.00	\$ 3,041.51	<b>\$</b>	\$ 86,426.51	<b>\$</b>	\$ 139.00	<b>\$</b> 1.2944
Eidman - Science Math Building Revenue Bonds Series 1970	121,178.00	3,409.21	19,954.00	144,541.21			
School Building Tax Bonds Series 1987 - 1988	1,253,684.69	<b>8,251.93</b>		1,261,936.62	A STATE OF THE STA	2,392.50	
Totals	\$1,458,247.69	\$14,702.65	\$19,954.00	\$1,492,904.34	\$	\$ 2,531.50	\$

(a+b-c-d)			R	ESTRICTED ACCO	UNT BALANCES	
Net Available for	Debt	Debt Service	INTEREST AND	SINKING FUND	BOND RESERVE FUND	
Debt Service	Service <u>Principal</u>	Interest	Required	Actual	Required	Actual
\$ 86,287.51	\$ 40,000.00	\$ 16,860.00	\$ 60,080.00	\$ 60,080.00	\$	\$109,208.60
144,541.21	50,000.00	14,250.00	64,500.00	64,500.00		172,535.73
1,259,544.12	460,000.00	814,432.50				122,104.83
\$1,490,372.84	\$550,000.00	\$845,542.50	\$124,580.00	\$124,580.00	\$	\$403,849.16

SINGLE AUDIT SECTION

CERTIFIED PUBLIC ACCOUNTANTS . MANAGEMENT CONSULTANTS

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OF COUNSEL

Car. S. Chilton, Jr., CPA Frank S. Hardin, CPA dae di Garza, CPA

REPORT ON SUPPLEMENTARY SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE

Members - Division of firms American Institute of CPAs

745 E. ST. CHARLES **BROWNSVILLE, TEXAS 78520** (210) 546-1655 FAX (210) 546-0377

Independent Auditor's Report

To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993. These general-purpose financial statements are the responsibility of Texas Southmost College management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements of Texas Southmost College taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented in all material respects in relation to the generalpurpose financial statements taken as a whole.

> Long, Chilton, Payte & Hardin, LLP Certified Public Accountants

# SCHEDULE D-3

# SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE Year Ended August 31, 1993

Grantor/Program	CFDA No.	Grant Number	Pass Through Disbursements and Expenditures
U.S. Department of Education Direct Programs: IAP-Endowment Grant Program Academic Facilities-Interest Subsidy Grant Total	84.0316	P031670171	\$ 1,260 19,954 21,214
Passed Through Texas Higher Education Coordinating Board:  Carl D. Perkins - Voc Ed. 92-93  Carl D. Perkins - Discretionary 92-93  Carl D. Perkins - Starlink 92-93  Carl D. Perkins - The Net 92-93  Carl D. Perkins - Voc. Ed. 93-94  Carl D. Perkins - Discretionary 93-94  Carl D. Perkins - Starlink 93-94  Total	84.048* 84.048 84.048 84.048 84.048 84.048	33420246 33150002 33140052 33140098 44420246 44150004 44140054	627,750 17,098 2,000 64,873 20,521
Total Department of Education <u>U.S. Department of Labor</u> :			\$ 753,456
Passed through Texas Department of Commerce and: Cameron County Private Industry Council Individual Referral Program	17.250	92-20-0001	\$ 128,007
Total Department of Labor			\$ 128,007
U.S. Department of Agriculture Passed through Texas Department of Human Services:			
Child Care Food Program  Total Department of Agriculture	10.558	TX-031006	\$ 37,444
U.S. Department of Human Services  Passed through Texas Migrant Council, Inc.			\$ 37,444
Child Day Care Center	13.667	081-26-P00	\$ 120,012
Total Department of Human Services			\$ 120,012
National Aeronautics and Space Administration Research Grant		NAGW-3060	117,831
Total National Aeronautics and Space Administration			\$ 117,831
Total Federal Financial Assistance			\$ 1,156,750
* Denotes major federal financial assistance programs as defined by the Single Audit Act of 1984 and OMB Circular A-128.			
Note 1: Federal Assistance Reconciliation			
Federal Revenues - Per Exhibit C: Federal Grants and Contracts			\$ 1,135,536
Reconciling Items: Add: Endowment Fund Scholarships Debt Service Fund - Interest Subsidy			1,260 19,954
Total Pass-Through and Expenditures Per Federal Schedule			\$ 1,156,750

CERTIFIED PUBLIC ACCOUNTANTS · MANAGEMENT CONSULTANTS

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# SINGLE AUDIT REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS

OF COUNSEL

Cari S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CPA

> To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 31, 1993. We have also audited the compliance of Texas Southmost College with requirements applicable to major federal financial assistance programs and have issued our report thereon dated October 13, 1993.

We conducted our audits in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget Circular A-128, Audits of State and Local Governments. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement and about whether Texas Southmost College complied with laws and regulations, noncompliance with which would be material to a major federal financial assistance program.

In planning and performing our audits for the year ended August 31, 1993, we considered the College's internal control structure of Texas Southmost College, in order to determine our auditing procedures for the purpose of expressing our opinions on the general-purpose financial statements of Texas Southmost College, and on the compliance of Texas Southmost College, with requirements applicable to major programs and not the report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the financial statements in a separate report dated October 13, 1993.

The management of Texas Southmost College is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general-purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories.

## General Requirements

- . Political activity
- . Davis-Bacon Act
- . Civil rights
- . Cash management
- . Federal financial
  - reports
- Allowable costs/costs principles
- . Drug-free workplace
- . Administration requirements

# Specific Requirements

- . Types of services
- . Eligibility
- . Matching, level of effort, or earmarking
- . Reporting
- . Cost allocation
- . Special requirements, if any
- . Monitoring subrecipients

Claims for Advances and Reimbursements

Amounts Claimed or Used for Matching

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended August 31, 1993, Texas Southmost College, expended 54.27% percent of its total federal financial assistance under major federal financial assistance programs.

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the College's major federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect Texas Southmost College's ability to administer federal financial assistance programs in accordance with applicable laws and regulations. However, we noted the following matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above. These conditions were considered in determining the nature, timing, and extent of the procedures to be performed in our audit of the compliance of Texas Southmost College, with requirements applicable to its major federal financial assistance programs for the year ended August 31, 1993, and this report does not affect our report thereon dated October 13, 1993.

There are no separation of duties and there are no other established procedures in place to overcome this condition.

There are no established procedures in place to monitor the use of federal grant proceeds. The college relies on the controls at the University of Texas - Brownsville for compliance.

As mentioned in prior years, asset acquisitions and deletions are not being recorded in the General Fixed Asset Fund.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relative low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal of performing their assigned functions.

Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that the lack of separation of duties and the lack of monitoring procedures over federal grant proceeds are material weaknesses.

We also noted, other matters involving the internal control structure and its operation that we have reported to the management of Texas Southmost College in a separate letter dated October 13, 1993.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

Long, Chillon, Payte: Akundin LONG, CHILTON, PAYTE & HARDIN, LLP Certified Public Accountants

# LONG, CHILTON, PAYTE,

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OF COUNSEL Carl S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CFA

#### SINGLE AUDIT REPORT ON COMPLIANCE WITH THE GENERAL REQUIREMENTS APPLICABLE TO FEDERAL FINANCIAL ASSISTANCE PROGRAMS

# Independent Auditor's Report on Texas Southmost College's Compliance With General Requirements

To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993.

We have applied procedures to test Texas Southmost College's, compliance with the following requirements applicable to each of its federal financial assistance programs, which are identified in the Schedule of Federal Financial Assistance, for the year ended August 31, 1993: political activity, civil rights, cash management, federal financial reports, allowable costs/cost principles, drug-free workplace and administration requirements.

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's Compliance Supplement for Single Audits of State and Local Governments. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on Texas Southmost College's, compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the first paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that Texas Southmost College, had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

Long, Culton, Payte & HARDIN, LLP

Certified Public Accountants

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#### SINGLE AUDIT OPINION ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS

Carl S. Chilton, Jr., CPA Frank S. Hardin, CPA Joe J. Garza, CPA

OF COUNSEL

To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993.

We have also audited Texas Southmost College, compliance with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to each of its major federal financial assistance programs, which are identified in the accompanying schedule of federal financial assistance, for the year ended August 31, 1993. management of Texas Southmost College's, is responsible for Texas Southmost College, compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit of compliance with those requirements in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and Office of Management and Budget Circular A-128, <u>"Audits</u> of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about Texas Southmost College, compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

The results of our audit procedures disclosed immaterial instances of noncompliance with the requirements referred to above, which are described in the accompanying Schedule of Findings and Questioned Costs. We considered these instances of noncompliance in forming our opinion on compliance, which is expressed in the following paragraph.

In our opinion, Texas Southmost College, complied, in all material respects, with the requirements governing types of services allowed or unallowed; eligibility; matching, level of effort, or earmarking; reporting; special tests and provisions; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to each of its major federal financial assistance programs for the year ended August 31, 1993.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

LONG, CHILTON, PAYTE & HARDIN, LLP

Certified Public Accountants

CERTIFIED PUBLIC ACCOUNTANTS • MANAGEMENT CONSULTANTS

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SINGLE AUDIT REPORT ON COMPLIANCE WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAM TRANSACTIONS

Independent Auditor's Report on Texas Southmost College's

Compliance With Its Nonmajor
Federal Financial Assistance Programs

To the Board of Trustees Texas Southmost College

We have audited the general-purpose financial statements of Texas Southmost College, as of and for the year ended August 31, 1993, and have issued our report thereon dated October 13, 1993.

In connection with our audit of the general-purpose financial statements of Texas Southmost College, and with our consideration of Texas Southmost College's control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "Audits of State and Local Governments," we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended August 31, 1993. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; and eligibility, and reporting that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on Texas Southmost College's, compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that Texas Southmost College, had not complied, in all material respects, with those requirements. However, the results of our procedures disclosed immaterial instances of noncompliance with those requirements, which are described in the accompanying Schedule of Findings and Questioned Costs.

This report is intended for the information of the audit committee, management, and Board of Trustees. However, this report is a matter of public record and its distribution is not limited.

Long, Chilton, Jayli, the Din LONG, CHILTON, PAYTE & HARDIN, LLP Certified Public Accountants

# FINDINGS AND QUESTIONED COSTS Year Ended August 31, 1993

# Carl Perkins Grant (CFD #84.048)

	Findin	stioned Costs
1	Finding  Banners and T-shirts were purchased as promotional items. The design on these items were promoting the University of Texas -	
	Brownsville in partnership with Texas Southmost College and not the vocational-technical programs at Texas Southmost College.	\$ 992.50
	Regulation	
	Promotional items are not allowable under the grant especially those not related to the vocational-technical programs.	
	Recommendation	
	Promotional expenditures should not be charged to the grant.	
	Response	
	The Carl Perkins approved annual application for Fiscal 92-93 allowed for promotional materials. We concur that vocational-technical statements were not on the materials. All account managers have been informed that under Carl Perkins rules for 93-94, no promotional materials are permitted.	
	Finding	
2.	Several purchases of equipment were charged to a supply account because of the lack of understanding of the definition of equipment. We found that in some cases the changes were made by the coordinator and in other cases by business office personnel.	
	The purchase of Plato 2000 software package for \$39,050.00 was coded to supplies.	
	No documentation on the use of a voice-mail system could be found to justify the use strictly to vocational-technical students.	
	A requisition for spelling books was initiated charging the correct department. The purchase order changed the account to administration.	149.85
	Regulation	
	Section B, page 14, paragraph 2.5 of the TAG manual deals with the purchase of equipment and software. It defines equipment and the specific requirements for equipment purchases.	

#### FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned Costs

#### Recommendation

We suggest that the individuals responsible for the authorization and allocation of expenditures be thoroughly familiar with the Carl Perkins Act and the TAG manual. Account distributions once authorized by the coordinator should not be changed by another department.

#### Response

We agree with the recommendations. The Carl Perkins Grant Coordinator and individuals responsible for the authorization and allocation of expenditures will be thoroughly familiar with the Carl Perkins Act and the Technical Assistance Guide manual. Internal control of account distributions has been resolved by placing the Vice President for Academic Affairs and the Assistant as the only authorized signatures for all Carl Perkins activity purchases.

#### Finding

3. Several purchases for equipment were made late in the year. Purchase orders were dated after February 1 of the funding year and equipment was received after June 30 of the funding year.

24,729.83

#### Regulation

Section B, page 14, paragraph 2.5-4 of the TAG manual states "... Purchase orders must be issued by February 1 and equipment received no later than June 30."

#### Recommendation

We suggest that the individuals responsible for the authorization and allocation of expenditures be thoroughly familiar with the regulations.

#### Response

We agree with the recommendations. The individuals responsible for the authorization and allocation of expenditures will be thoroughly familiar with the regulations. A cut-off date has been established for all Carl Perkins purchases, and all account managers are receiving training in the new internal control policies and procedures.

## FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned Costs

#### Finding

4. A purchase order was initiated in October, 1992 and paid in March, 1993 without a receiving report. The equipment was delivered directly to the instructional department without going through the receiving department and therefore the equipment was not inventoried or added to the fixed asset schedule.

Our physical observation of equipment use and location disclosed that the equipment is not located where the inventory printout says it should be. In addition, we found a lap top computer that did not have an inventory tag.

A purchase of four DVOM benches with a cost of \$225.00 each are not listed on the inventory printout. While not required to be tagged, other items with similar cost are tagged.

Another purchase of two monitors were tagged according to the receiving report, but only one is listed on the printout.

# Regulation

Section B, page 19, paragraph 2.6-5 of the TAG manual deals with equipment management. Basically it states that equipment inventory shall be taken and the results reconciled with property records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

#### Recommendation

Equipment purchase orders should not be paid unless there is a completed receiving report. Equipment should be inventoried and added to the inventory schedule. The physical inventory taken at year end should have caught the un-inventoried and un-tagged items.

#### Response

We concur with the finding and recommendation. There was a break in procedure and the part-time help during physical inventory did not identify untagged inventory. Stricter adherence to procedures in place will be enforced.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned Costs

#### Finding

5. Purchase of equipment for \$1,154.00 is listed on the final equipment report to the Coordinating Board. This purchase was canceled during the year.

Another item is listed with a total cost of \$23,350.00. It includes a purchase of unrelated equipment costing \$4,800.00 with a unit cost of less than \$1,000.

A purchase of seven computers and monitors for \$11,739.00 was listed as a purchase of eleven computers.

#### Regulation

Regulation B, page 14, paragraph 2.5-2 of the TAG manual deals with equipment purchases with a unit cost of \$1,000 or more. The instructions to form CB-CTCD-001 "Equipment/Software purchase request form" outlines the information that should be included in the report.

#### Recommendation

The final report to the Coordinating Board should include all equipment purchased with a single unit cost of \$1,000.00 or more that has prior approval. This report should be reconciled with the general ledger equipment accounts.

#### Response

We agree with the recommendations. The Carl Perkins Grant Coordinator will track and match all requisitions, purchase orders, billing, vouchers, and checks for effective monitoring of all purchase and receiving reports. The final report to the THECB will include only equipment purchased with a single unit cost of \$1,000.00 or more. This report will be reconciled with the general ledger equipment accounts.

#### Finding

6. In the prior year an account payable was recorded for \$6,000. When the payment was made during the current year it was charged to the expenditure account duplicating the expenditure. A correcting journal entry was not made until year end.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned Costs

Another payable for \$3,500.00 was listed as an expenditure even though the order was canceled. A correcting journal entry was not made until year end.

#### Regulation

Books of record must be kept in accordance with generally accepted accounting principles. This information is the basis for the preparation of accurate quarterly reports.

#### Recommendation

All general ledger accounts should be reviewed and adjusted throughout the year. This will lead to the preparation of accurate reports.

#### Response

We concur with the recommendation. The addition of the Sponsored Project Coordinator will allow time to review information before it gets posted.

#### Finding

7. Five individuals were overpaid a total of \$11,535.40. Of this amount \$7,697.68 were charged to the federal grant. At year end a reversing entry was made to clear the overpayment however, an overpayment of \$618.60 was not reversed.

618.60

Time and effort time log sheets for two individuals did not support the amount charged to the grant. One individual did not maintain a log sheet.

A financial aid advisor's salary charged 100% to the grant cannot be fully justified. While his title states he assist the economically disadvantaged, his duties are not limited to vocational-technical students.

#### Regulation

Payrolls must be supported by individual employee time and attendance records. If an employee divides his time between more than one project, EDGAR requires that the employer keeps records of time distributions between projects.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned Costs

Carl Perkins funds can only be used to supplement services already offered by the institution.

#### Recommendation

The coordinator should acquire from all personnel time and effort reports and review them for adequacy. For those individuals whose salary is allocated to different departments he should determine on a monthly basis whether the individual worked the required number of hours charged to the grant.

#### Response

We agree with the recommendations. The Carl Perkins Grant Coordinator has put into place the process that will acquire all personnel time and effort reports and review them for accuracy. For those individuals whose salaries are allocated to different departments, the Coordinator will verify on a monthly basis whether the individual worked the required number of hours charged to the grant.

#### Finding

8. Travel expense for the financial aid advisor is not supported by adequate log sheets that indicate he was recruiting vocational-technical students or that he was providing services to vocational-technical students.

630.36

Travel cost for an individual to attend an annual conference was charged 50% to the grant. No supporting justification could be found to charge this amount to the grant.

148.50

Travel cost for an individual to attend a seminar was charged to the grant. The supporting documentation indicated that this seminar was general in nature and had nothing to do with vocationaltechnical students.

389.77

#### Regulation

Travel costs are allowable to the extent it can be demonstrated such expenditures are directly related to the improvement of funded programs.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned \_\_\_Costs

#### Recommendation

All travel costs charged to the federal grant should be supported with adequate documentation to show its relevance to the program.

## Response

We agree with the recommendations. The Carl Perkins Grant Coordinator is now requiring all travel costs charged to the federal grant be supported with adequate documentation to show its relevance to the program.

## Finding

9. Several requisitions for the purchase of equipment and supplies do not have the authorization of the coordinator or the assistant vice-president for academic affairs.

A requisition dated November 19, 1992 was not authorized. The purchase order is dated December 12, 1992. This item is still listed as an account payable at June 30, 1993 however on April 7, 1993 a check was issued for \$132.75 to add additional funds to the purchase order.

#### Regulation

All purchases charged to the grant must be authorized by the coordinator. Accounts payable are those items that have been received by June 30, but not paid until the following month.

#### Recommendation

Purchase requisitions should be authorized by the coordinator. Any requisition not authorized should be returned to the coordinator for approval. Purchase orders outstanding for long periods of time should be investigated and either canceled or reissued.

#### Response

We agree with the recommendations. The Carl Perkins Grant Coordinator has established authorization signatures with purchasing to ensure that only the Vice President and the Assistant have the authority to sign for purchase requisitions. Purchase orders will be tracked and those outstanding for long periods of time will be investigated and either canceled or reissued.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

Carl Perkins Grant (CFD #84.048) - Continued

Questioned <u>Costs</u>

#### Finding

10. Fringe benefits paid to the coordinator for a teaching overload were charged to the grant.

612.56

#### Regulation

Only those expenses directly related to the program are allowable expenditures.

#### Recommendation

We suggest that the coordinator review all expenditures charged to the departments and make necessary adjustments during the year.

#### Response

We agree with the recommendations. The Carl Perkins Grant Coordinator has established a review of all expenditures charged to the departments, and will make necessary adjustments during the year.

### NASA Grant (NAGW-3060)

#### Finding

- 1. The financial reports are not being filed in accordance with the grant requirements. The first report was filed for a six month period the second for a two month period and the third and fourth reports for a one and one-half month period.
- 2. The reports are currently being filed on a reimbursement basis.
- 3. The amounts claimed for reimbursement did not agree to the amounts recorded as expenditures in the general ledger.

#### Regulation

Federal cash transaction reports are to be filed within 15 days following the end of each fiscal quarter containing current estimates of the cash requirements for each of the four months following the quarter being reported.

## FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

NASA Grant (NAGW-3060) - Continued

Questioned \_\_\_Costs

#### Recommendation

Reports should be filed in accordance with the grant requirements. Amounts reported on the cash transactions report should show the amounts posted to the general ledger.

# Response

We concur with the recommendations.

- 1. Reports will be filed in accordance with grant requirements. The end of the grant year (May 15) will be incorporated into the quarter ending June 30 rather than filing it separately.
- 2. More persistence will be required on our part to precipitate timely funding from NASA.
- Business Office Services income will be recorded on a monthly basis rather than upon receipt in order that the cash transactions report will equal the General Ledger.

#### Finding

- 1. Expenditures through the last reporting period totalled \$101,081.58 per the general ledger. The reports reflect expenditures of \$109,794.07.
- 2. All expenditures and receipts are recorded on one receivable account.

#### Recommendation

The general ledger should have one account to record revenue received and another account to record expenditures. The expenditure accounts should be broken up by category (personnel, supplies, travel).

#### Response

We concur with the recommendations.

1. Business Officer Services income will be recorded on a monthly basis rather than upon receipt in order that the cash transactions report will equal the General Ledger. One additional payroll was included in the last reporting period for reimbursement because of the amount of time funding has taken in the past.

# FINDINGS AND QUESTIONED COSTS - CONTINUED Year Ended August 31, 1993

NASA Grant (NAGW-3060) - Continued

		Questioned Costs
2.	A new fund has been set up for Federal Restricted Funds. All NASA revenues and expenses will be recorded in the General Ledger for this fund.	
	Total Questioned Costs	\$ 28,271.97

# STATUS OF CORRECTIVE ACTIONS ON PRIOR YEAR FINDINGS Year Ended August 31, 1993

Fi	nancial Reporting		ioned sts
	Finding		
1.	On the FISAP report, a total of \$10,748 of 92-93 college work study award was transferred to the 91-92 award year. Since Texas Southmost College does not have any financial aid awards after June 30, 1992, this transfer was made in error. The change in the award amount resulted in an over calculation of the administrative allowance which has been corrected on the general ledger.	\$	-0-
2.	The amount reported as "Reimbursement on Loans to the Fund of Amounts Canceled", on the FISAP report for the Perkins Loan Program did not agree to the amount shown on the general ledger.		-0-
3.	\$273.00 of interest income reported on the general ledger were not included on the FISAP report.		-0-
	Status of Corrective Action		
	FISAP report has been corrected and resubmitted as of November 30, 1992.		
	Finding		
4.	The Quarterly Transactions Reports have not reflected the correct cash balance throughout the year. In addition, several letters from the Department of Education disallowing expenditures have not been resolved. In July, 1992 the Department suspended the line of credit because these disallowed expenditures have caused excess cash in the Departments books. As of November, 1992 the problems have not been resolved.		-0-
	Status of Corrective Action		
	On January 29, 1993 a letter was written to the Department of Education explaining discrepancies. On May 7, 1993 another letter was written after verbal communication was made with ED. As of the date of this report no response has been received from ED.		
Stu	dent Eligibility		
	Finding		
	One student (ID # 71-7072) was found to have received Title IV money when the student's file did not contain a copy of a high school transcript or diploma.	2,2	30.00

# Texas Southmost College

# STATUS OF CORRECTIVE ACTIONS ON PRIOR YEAR FINDINGS - CONTINUED Year Ended August 31, 1993

			Questioned Costs
	Status of Corrective Action		·
	Procedures are in place to ensure a for enrollment.	ll students meet the criteria	
Car	l Perkins Vocational Grant		
	Finding		
1.	The amount reported in the annual po 30, 1992, was overstated by \$229.75	erformance report at June	229.75
	Status of Corrective Action		
	Amended reports have been filed.		
Sup	olemental Opportunity Educational Gra	nt	
	Finding		
1.	Department of Education regulations to match SEOG disbursements. The madisbursements) comes from the TPEG f 1992, the end of the reporting year, 13.79% had been transferred to the Fund. On August 31, 1992 a journal the receivable from the TPEG scholar money has been transferred.	atching funds (15% of Funds. As of June 30, a total of \$23,445 or Federal Financial Aid entry was made to record	-0-
	Status of Corrective Action		
	The transfer has been made.		
		Total Questioned Costs	\$ 2,459.75



# SCHEDULE OF REVENUES COMPARED WITH BUDGET GENERAL AND AUXILIARY ENTERPRISE FUNDS Year Ended August 31, 1993

				Variance
		Budget	Actual	Favorable (Unfavorable)
Educational and General Income:				
State Appropriations:				
Coordinating Board Appropriation		\$ 8,803,837	\$ 8,706,019	\$ (97,818)
Coordinating Board Insurance		898,784	-	(898,784)
Coordinating Board 2% Wages Remedial		-	-	<u>.</u>
ORP and TRS State Contributions	•	60,000	0.674	(60,000)
Total State Appropriations		9,762,621	$\frac{2,674}{8,708,693}$	$\frac{2,674}{(1,053,022)}$
		3,702,021	0,700,093	(1,053,928)
Tuition and Fees: Tuition				
Building Use Fee		3,311,350	2,921,037	(390,313)
General Fees		687,000	321,614	321,614
Student Service Fee		738,599	1,173,340 992,493	486,340 253,894
Laboratory Fee		80,000	94,019	14,019
Other Fees Remissions and Exemptions		275,000	309,884	34,884
Total Tuition and Fees		- C 001 040		_
· · · · · · · · · · · · · · · · · · ·		5,091,949	5,812,387	720,438
Taxes for Current Operations		1,717,646	1,873,869	156,222
Federal County of Co.		***************************************		
Federal Grants and Contracts: Financial Aid Admin. Allow.				
Veterans Cost of Instruction		44,000	•	(44,000)
College Work Study		2,700	-	(2,700)
Carl Perkins Vocational Grant & Basis		814,142	732,242	(81,900)
Child Day Care Center		135,000	120,011	(14,989)
Child Care Food Program Cameron County Private Industry Council		50,000	37,444	(12,556)
Nasa Research Grant		<del>-</del>	128,008	128,008
Total Federal Grants and Contracts		1,045,842	117,831	<u>117,831</u>
		1,045,642	1,135,536	89,694
State Grants and Contracts:				
UTB Building Lease UTB First Aid Center		1,941,227	1,928,381	(12,846)
College Work-Study			-	<b>-</b>
Total State Grants and Contracts		1,941,227	1,928,381	(12.046)
			1,320,301	(12,846)
Local Grants and Contracts:				
Elderhostel Program Local Contracts		376,255	313,735	(62,520)
Total Local Grants and Contracts		780,914	1,092,792	311,878
and contracts		1,157,169	1,406,527	249,358
Other Sources:				
Interest Income		125,360	147,342	21,982
Child Care Parent Contribution Other Income		50,000	87,927	37,927
Total Other Sources		533,400 708,760	297,191	(236,209)
		700,700	532,460	(176,300)
Other Financing Sources:				
Transfers from Other Funds		484,000	202,751	(281,249)
Total Other Financing Sources		484,000	202,751	(281,249)
Total Education and General Income		21,909,214	21 600 604	(200, 600)
		21,303,214	21,600,604	(308,600)
Auxiliary Enterprises Revenue:				
Leases and Rentals Other Interest Income	•	150,464	198,235	47,771
Total Auxiliary Enterprises Revenue		4,200	10,681	6,481
rotal maximaly unterprises kevenue		154,664	208,916	54,252
Total General and Auxiliary				
Enterprise Funds Revenues		\$22,063,878	\$21,809,520	\$ (254,358)
		A CONTRACTOR OF THE PARTY OF TH	the state of the s	1 12011200)

# SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET GENERAL AND AUXILIARY ENTERPRISE FUNDS Year Ended August 31, 1993

				Variance
		Budget	Actual	Favorable (Unfavorable)
General Administration and Student Services: Gov't of the Institution		29,229	11 502	17.626
Exec. Direction and Control		<u> -</u>	11,593	17,636
Business and Fiscal Mgmt. Student Admission and Registration		230,435	257,380	(26,945)
Student Service Total		259,664	268,973	(9,309)
General Institutional Expense Total		454,157	311,833	142,324
Staff Benefits:				
Group Health Ins. Premiums Old Age and Survivors Ins.		6,648	7,904	(1,256)
Workmen's Comp. Insurance Other Staff Benefits:		21,475 2,345	19,556 1,342	1,919 1,003
Other Life Insurance Premiums		3,502 1,673	3,804 824	(30 <b>2)</b> 849
ORP and TRS State Contributions Total		35,643	33,430	2,213
Resident Instruction:				
Subsidy to UTB Tuition Paid to UTB		2,433,227	2,400,000	33,227
rate ton rata to off		3,446,192 5,879,419	3,928,121 6,328,121	(481,929) (448,702)
General Academic Courses: Faculty Salaries		•	_	
Dept. Operating Instructional Adm. Expense		-	- -	<del>-</del>
Organized Activities Sub-Total				-
Vocational-Technical Programs: Faculty Salaries				
Dept. Operating Expense		- -	-	-
Instructional Adm. Expense Organized Activities	•	-		-
Sub-Total		-	-	**
Total Resident Instruction		_	**	-
Library: Salaries, Wages and Other				
Operating Expenses		-	-	<del>-</del>
Books and Equipment Total			<u> </u>	
Extension and Public Service:				******
Community Service		·	_	_
Total			-	
Physical Plant Operation and Maintenance: Campus Security				
Bldg. Maintenance		-	-	-
Custodial Service Grounds Maintenance		<u>.</u>	390,270	(390,270)
Utilities Reserve for Major Repairs		150 000	172 100	/00
Reserve for Replacements		150,000 450,000	173,199	(23,199) 450,000
Total		600,000	563,469	36,531

# SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET GENERAL AND AUXILIARY ENTERPRISE FUNDS - CONTINUED Year Ended August 31, 1993

	Budget	Actual	Variance Favorable (Unfavorable)
Special Items:			
Carl Perkins Vocational Grant	814.142	732,242	91 000
Transfers to UTB	13,866,189	11,956,746	81,900 1,909.443
Total Special Items	 14,680,331	12,688,988	1,991,343
Other Financing Sources:	 		
Transfers to Other Funds	_	473 640	(472 (40)
Total Other Financing Sources		473,649 473,649	$\frac{(473,649)}{(473,649)}$
Total Education and General	*****	473,043	(473,649)
Expenditures	21,909,214	20,668,463	1,240,751
Auxiliary Enterprises:			
Cafeteria/Bookstore Expenditures			
Copy Machine Expense	23,000	16 251	
Rancho del Cielo:	23,000	16,251	6,749
Subsidy to UTB	99,000	99,000	
Direct Expenses	11,510	28,961	(17,451)
Radio Station	14,000	15,000	(1,000)
Total Auxiliary Enterprises	147,510	159,212	$\frac{(11,000)}{(11,702)}$
Total General and Auxiliary			/
Enterprise Funds Expenditures	22,056,724	20,827,675	1,229,049
Excess Revenue Over			
(Under) Expenditures	7,154	981,845	
	7,107		
	\$22,063,878	\$21,809,520	
		1-11-11	

AUXILIARY ENTERPRISE FUND

# BALANCE SHEET AUXILIARY ENTERPRISE FUND August 31, 1993

# **ASSETS**

ASSETS Cash in Bank Accounts Receivable Investments Petty Cash Accrued Interest Receivable			\$	102,742 200,000 27,885 2,250 2,584
Total Assets			<u> </u>	335,461
			ř.	
	LIABILITIES AND FUND BA	LANCE		
LIABILITIES Due to Other Funds			,	60,800
Total Liabilities			<b>*</b>	
FUND BALANCE Unrestricted				60,800
				274,661
Total Unreserved Unallocated Fund Balanc	e (Exh. B)		-	274,661
Total Liabilities and Fund Balance	•		\$	335,461

# STATEMENT OF CHANGES IN FUND BALANCE AUXILIARY ENTERPRISE FUND Year Ended August 31, 1993

Fund Balance, September 1, 1992	\$ 223,040
Less: Write-off of prior year receivable	(333)
Add: Transfer of petty cash fund Excess revenues (expenditures)	2,250 49,704
Fund Balance, August 31, 1993	\$ 274,661

# STATEMENT OF REVENUES AND EXPENDITURES AUXILIARY ENTERPRISE FUND Year Ended August 31, 1993

	Rancho Del Cielo	Bookstore and <u>Cafeteria</u>	Other	Combined Total
REVENUES  Leases and Rentals  Leases  Rentals	\$ - 500	\$ 165,003	\$ -	\$ 165,003 500
Copier Income	500	165,003	32,732 32,732	32,732 198,235
Other Income Interest Income Total Revenues	500	165,003	3,240 7,441 43,413	3,240 7,441 208,916
EXPENDITURES: Subsidy Paid to UTB Direct Expenses Rental & Supplies for Copier Radio station support Total Expenses	99,000 28,961 - 127,961	-	16,251 15,000 31,251	99,000 28,961 16,251 15,000 159,212
Excess Revenues (Expenditures)	<u>\$ (127,461)</u>	\$ 165,003	\$ 12,162	\$ 49,704

STUDENT ASSISTANCE FUNDS

## COMBINING BALANCE SHEETS LOCAL STUDENT ASSISTANCE FUNDS August 31, 1993

ASSETS	Financial Aid Fund	Institutional Scholarship <u>Grants</u>	Local Donors Fund	Total
ASSETS:		•*		
Cash in Bank Funds Held by State-TPEG Due from Other Funds	\$ 8,704 - -	\$ 984 100 152,035	\$ <u>-</u>	\$ 9,688 100 152,035
Total Assets	\$ 8,704	<u>\$ 153,119</u>	\$	\$ 161,823
LIABILITIES AND FUND BALANCE				
LIABILITIES			•	
Due to Other Funds Due to UTB	8,419	26,684 20,995	<u> </u>	35,103 20,995
Total Liabilities	8,419	47,679	•	56,098
FUND BALANCE				
Restricted	285	105,440		105,725
Total Liabilities and Fund Balance	\$ 8,704	\$ 153,119	<u>\$</u> _	\$ 161,823

#### COMBINING STATEMENT OF CHANGES IN FUND BALANCES LOCAL STUDENT ASSISTANCE FUNDS Year Ended August 31, 1993

	Financial Aid Fund	Institutional Scholarship <u>Grants</u>	Local Donors Fund	Total
Fund Balance, September 1, 1992	\$ -	\$ 148,444	\$ 110,011	\$ 258,455
Add: Void Prior Year Checks Excess Revenue	•	246		246
(Expenditures)	. 285	(43,250)	46,022	3,057
Less: Transfer to UTB		-	156,033	156,033
Fund Balance, August 31, 1993	\$ 285	\$ 105,440	<u>\$</u>	\$ 105,725

## COMBINING STATEMENT OF REVENUES AND EXPENDITURES LOCAL STUDENT ASSISTANCE FUNDS Year Ended August 31, 1993

	Financial Aid Fund	Institutional Scholarship <u>Grants</u>	Local Donors Fund	Total
REVENUES:				
Local Grants and Contracts Interest Income Transfers From Other Funds	\$ - 285	\$ - 2,131 152,035	\$ 45,426 596	\$ 45,426 3,012 152,035
Total Revenues	285	154,166	46,022	200,473
EXPENDITURES:				
Texas Public Grant Program Local Scholarships Transfers to Other Funds	- -	142,842 27,890 26,684	-	142,842 27,890 26,684
Total Expenditures		197,416	N-	197,416
Excess Revenues (Expenditures)	\$ 285	\$ (43,250)	\$ 46,022	\$ 3,057

LOAN FUNDS

#### COMBINING BALANCE SHEETS LOAN FUNDS August 31, 1993

	Perkins Loan Fund	······································	Student Congress Loans	Total
ASSETS				
ASSETS  Cash Loans Receivable (Net of Allowance For Bad Debts of \$41,565) Due From Other Funds Due From UTB	\$	5 - -	\$ - 28,843 26,684 76,601	\$ 5 28,843 26,684 76,601
Total Assets	\$	<u>5</u>	\$ 132,128	\$ 132,133
LIABILITIES AND FUND BALANCE				
LIABILITIES  Due to Federal Government  Total Liabilities	<del></del>	5	<u>-</u>	<u>\$ 5</u>
FUND BALANCE		5	-	5
Unrestricted - Designated		=	132,128	132,128
Total Liabilities and Fund Balance	\$	5	\$ 132,128	\$ 132,133

#### COMBINING STATEMENT OF CHANGES IN FUND BALANCES LOAN FUNDS Year Ended August 31, 1993

	Perkins <u>Loan Fund</u>	Student Congress Loans	Total
FUND BALANCE, September 1, 1992	\$ (23,840)	\$ 105,444	\$ 81,604
ADDITIONS:			
Interest Income	52		52
Transfers to UTB	26,643		26,643
Transfers From Other Funds		26,684	26,684
Total Additions	26,695	26,684	53,379
DEDUCTIONS:	·		
Transfer to Federal Government	2,855		2,855
Total Deductions	2,855		2,855
FUND BALANCE, AUGUST 31, 1993	\$	\$ 132,128	<b>\$</b> 132,128

ENDOWMENT FUNDS

#### COMBINING BALANCE SHEETS ENDOWMENT FUNDS August 31, 1993

ASSETS	TSC Endowment Fund	Endowment Challenge Grant Program	Total
ASSETS Cash in Bank Investments Accrued Interest Accounts Receivable	\$ 3,999 36,620 	\$ 82,773 3,814,800 4,782	\$ 86,772 3,851,420 4,782 222
Total Assets	\$ 40,841	\$ 3,902,355	\$ 3,943,196
LIABILITIES AND FUND BALANCE FUND BALANCE			
Restricted - Term Restricted - Quasi-endowment	\$ 11,549 29,292	\$ 3,447,037 455,318	\$ 3,458,586 484,610
Total Fund Balance	40,841	3,902,355	3,943,196
Total Liabilities and Fund Balance	<u>\$ 40,841</u>	\$ 3,902,355	\$ 3,943,196

## COMBINING STATEMENT OF CHANGES IN FUND BALANCES ENDOWMENT FUNDS Year Ended August 31, 1993

	TSC Endowment Fund	Endowment Challenge Grant Program	Total
Fund Balance, September 1, 1992	<b>\$</b> 31,507	\$ 3,781,537	\$ 3,813,044
Add: Donations	5,100	2,795	7,895
Stock Splits and Dividends	7,267	· <b>-</b>	7,267
Interest, and Dividends	1,186	119,283	120,469
Unrealized Gain (Loss) on Marketable Securities	(3,814)	-	(3,814)
Less: Scholarship	(315)	(1,260)	(1,575)
Write-off Prior Year Receivable	(90)	_	(90)
Net Increase (Decrease) for the Year	9,334	120,818	130,152
Fund Balance, August 31, 1993	\$ 40,841	\$ 3,902,355	\$ 3,943,196

PLANT FUNDS

#### BALANCE SHEET UNEXPENDED FUNDS August 31, 1993

ASSETS	Improvement and Contingency Fund
ASSETS Cash in Bank Accrued Interest Due from Other Funds	\$ 14,599 7,466 
Total Assets	\$ 23,783
LIABILITIES AND FUND BALANCE	
FUND BALANCE Unrestricted	\$ 23,783
Total Fund Balance	23,783
Total Liabilities and Fund Balance	<b>\$</b> 23,783

#### STATEMENT OF CHANGES IN FUND BALANCE UNEXPENDED FUNDS Year Ended August 31, 1993

	Improvement and Contingency Fund
Fund Balance, September 1, 1992	\$ 13,427
Add: Investment Income	10 356
Net Increase (Decrease) for the Year	10,356
	10,356
Fund Balance, August 31, 1993	\$ 23,783

#### BALANCE SHEET RENEWALS AND REPLACEMENT August 31, 1993

		Capital Projects Fund
	ASSETS	
ASSETS  Cash in Bank Investments Earnest Money Deposits Accrued Interest		\$ 10,777 280,000 50,500 4,143
Total Assets		\$ 345,420
LIABI	LITIES AND FUND BALANCE	
LIABILITIES Accounts Payable Retainage Payable Due to Other Funds Total Liabilities		\$ 9,000 19,910 221,813 250,723
FUND BALANCE Unrestricted		94,697
Total Liabilities and Fund Balance		\$ 345,420

#### STATEMENT OF CHANGES IN FUND BALANCE RENEWALS AND REPLACEMENT Year Ended August 31, 1993

	٠.	Capital Projects Fund
Fund Balance, September 1, 1992		\$ 438,211
Add: Investment Income		12,678
Less: Capital Outlay		356,192
Net Increase (Decrease) for the Year		(343,514)
Fund Balance, August 31, 1993		\$ 94,697

#### COMBINING BALANCE SHEETS RETIREMENT OF INDEBTEDNESS August 31, 1993

ASSET <b>S</b>		stems und	Debt Service	87/88 Tax Debt Service	Total
ASSETS: Cash in Bank Accounts Receivable	\$	30 <b>3</b>	\$ 556,041	\$ 111,961	\$ 668,305
Taxes Receivable Allowance for Bad Debts	***************************************	-	-	10,194 181,466 (5,444)	10,194 181,466 (5,444)
Total Assets	\$	303	\$ 556,041	\$ 298,177	\$ 854,521
LIABILITIES AND FUND BALANCE	,				
LIABILITIES  Due to Other Funds Deferred Tax Revenue	\$	-	\$ 149,717	\$ 50 176,022	\$ 149,767 176,022
Total Liabilities  FUND BALANCE Restricted		-	149,717	176,072	325,789
Total Liabilities and Fund Balance	\$	303 303	\$ 556,041	122,105 \$ 298,177	528,732 \$ 854,521

## COMBINING STATEMENT OF CHANGES IN FUND BALANCES RETIREMENT OF INDEBTEDNESS Year Ended August 31, 1993

	Systems Fund	Debt Service	87/88 Tax Debt Service	Total
Reserves and Fund Balance, September 1, 1992	<b>\$</b> 53	\$ 296,606	\$ 136,993	\$ 433,652
Add: AD Valorem Tax Lease Income HEW Subsidy Grant Investment Income Building Usage Fees Transfers from Other Funds	2,565 321,614	83,385 19,954 6,450 	1,253,685 - - 8,252	1,253,685 83,385 19,954 17,267 321,614 121,178
Total Receipts	324,179	230,967	1,261,937	1,817,083
Less: Retirement of Indebtedness Interest on Indebtedness Transfers to Other Funds Other	323,929 	90,000 31,110 - 139	460,000 814,433 - 2,392	550,000 845,543 323,929 2,531
Total Disbursements	323,929	121,249	1,276,825	1,722,003
Net Increase (Decrease) for the Year	250	109,718	(14,888)	95,080
Reserves and Fund Balance, August 31, 1993	\$ 303	\$ 406,324	\$ 122,105	\$ 528,732

#### BALANCE SHEET INVESTMENT IN PLANT August 31, 1993

	General Fixed Assets Fund
ASSETS	•
LAND, BUILDINGS AND EQUIPMENT  Land Land - Appraisal Increase (Note 4) Site Improvements Buildings and Improvements Machinery, Equipment, Furniture and Library Books Leased Equipment Under Capital Lease Assets Held in Trust Construction in Progress  TOTAL LAND, BUILDINGS AND EQUIPMENT	\$ 315,375 817,500 5,717,462 21,623,458 22,046,542 423,635 351,064 228,979 51,524,015
LIABILITIES AND NET INVESTMENT IN PLANT	
LONG-TERM DEBT  Bonds Payable Obligations Under Capital Lease	\$11,975,000 138,450
Total Long-Term Debt	12,113,450
Net Investment In Plant	39,410,565
Total Liabilities and Net Investment in Plant	\$51,524,015

#### STATEMENT OF CHANGES IN FUND BALANCE INVESTMENT IN PLANT Year Ended August 31, 1993

		Fixed Assets Fund
Fund Balance, September 1, 1992		\$34,478,977
Add: Reduction in Long-Term Debt Purchases and Additions Work In Process Increase in Library Books		650,098 254,253 228,979 3,798,258
Net Increase (Decrease) for the Year		4,931,588
Fund Balance, August 31, 1993		\$39,410,565

#### SCHEDULE OF GENERAL FIXED ASSETS INVESTMENT IN PLANT Year Ended August 31, 1993

	Balance 8-31-92	Purchased Additions	Other*	Balance 8-31-93
BUILDINGS				
Auto Body Building Allied Health Tandy Hall I Tandy Hall II A. A. Champion Gymnasium Business Services Student Center Library Rusteberg Gomez-Farias Project (Mexico) Eidman Science-Math Building Gorgas Hall Improvements Music Hall Maintenance PAU-B Administration PAU-B Temporary Office Child Care Center Cavalry Barracks Women's Center Continuing Education Athletic Houses Marion Hedrick Smith Memorial Amphitheater U.S. Cost Guard Station (S.P.I.) Security/First Aid (Carpet)	\$ 87,621 698,407 1,087,093 2,065,351 43,436 814,002 5,565 944,335 4,021,742 787,252 5,063 809,454 1,682,096 94,770 34,898 222,158 13,444 378,509 409,904 76,019 45,000 13,143 296,391 320,353 888	\$	\$	\$ 87,621 698,407 1,087,093 2,065,351 43,436 814,002 5,565 944,335 4,021,742 787,252 5,063 809,454 1,682,096 94,770 34,898 222,158 13,444 378,509 409,904 76,019 45,000 13,143 296,391 320,353 888 56,417
Continuing Education (American Legion Building) Classroom/office	56,417 5,936,735	-	-	5,936,735
Art	673,412	_	-	673,412
Total Buildings	21,623,458			21,623,458
LAND				
Land 50 year Lease Amphitheater Land Land - Appraisal Increase Land - Parking Lot	1,250 176,014 817,500 54,886	83 <b>,</b> 225	-	1,250 176,014 817,500 138,111
Total Land	1,049,650	83,225	**************************************	1,132,875

#### SCHEDULE OF GENERAL FIXED ASSETS INVESTMENT IN PLANT - CONTINUED Year Ended August 31, 1993

	Balance 8-31-92	Purchased Additions	Other*	Balance 8-31-93
SITE IMPROVEMENTS			į.	
Landscaping - T.S.C.	16,168		_	16,168
Landscaping - S.P.I.	3,395	-	•	3,395
Paving	392,615	-		392,615
Remodel Courtyard Fountain	18,638	*	-	18,638
Tennis Courts	43,002	-	_	43,002
Reflecting Pool	27,591	•	-	27,591
Gorgas Monument Roofing	24,121			24,121
ACM Abatement	592,560	126,952	-	719,512
Resaca Bulkhead	649,036	-	-	649,036
Paseo	281,424	-	-	281,424
Paseo - Classroom	265,071	-	-	265,071
Paseo - East	448,523	-	-	448,523
Central Plant	570,218	•	-	570,218
ocher ar right	2,258,148			2,258,148
Total Improvements	5,590,510	126,952	-	5,717,462
MACHINERY, EQUIPMENT, FURNITURE AND FIXTURES				
Gorgas	165,958	10,872	_	176 020
Champion	97,880	10,0/2	_	176,830 97,880
Art Building	45,098	_	_	45,098
Gymnasium	98,321	_	_	98,321
Tandy Hall	1,165,892	<b>-</b>	_	1,165,892
Leased Computer Equipment	423,635		_	423,635
Library	1,008,156	5,520	-	1,013,676
Library Books	10,290,253	3,798,258	-	14,088,511
Student Center	203,319	6,113	_	209,432
Eidman Hall	393,943	-	_	393,943
Applied Arts Maintenance	1,277,797	-	-	1,277,797
Allied Health	380,988	-	-	380,988
	600,308	-	-	600,308
Adult Continuing Ed Center Music Department	321,799	-	-	321,799
Athletic Houses	247,811	-	-	247,811
Security/First Aid	12,446	-	-	12,446
Child Care	35,026	-	-	35,026
Old President's Home	88,237	-	-	88,237
Cavalry Barracks	23,429	-	-	23,429
South Padre Island	418,505	-	-	418,505
Rancho del Cielo	75,012	-	-	75,012
LVN McAllen	36,369	-	-	36,369
Classroom/Office	17,456	-	•	17,456
LVN - Weslaco	1,183,379	29,889	-	1,213,268
Total Equipment	8,508 18,619,525	3,850,652		<u>8,508</u> 22,470,177
Total General Fixed Assets	\$46,883,143	\$ 4,060,829	\$	\$50,943,972

Stolen, Transfers, Deletions, Donations, Auctions, Corrections, and Additional Library Books.

AGENCY FUNDS

#### COMBINING BALANCE SHEETS AGENCY FUNDS August 31, 1993

	Rebate Fund
ASSETS	
ASSETS: Cash on Hand and in Bank Investments Accrued Interest Due From Other Funds	\$ 13,127
Total Assets	\$ 13,127
LIABILITIES AND FUND BALANCE	
LIABILITIES:  Due to Other Funds Funds Held in Custody For Others	\$
Total Liabilities	
FUND BALANCE: Restricted Unrestricted	-
	13,127
Total Fund Balance	13,127
Total Liabilities and Fund Balance	\$ 13,127

# COMBINING STATEMENT OF CHANGES IN FUND BALANCES AGENCY FUNDS Year Ended August 31, 1993

					Rebate Fund
Fund B	alance, September 1, 1992	·		\$	12,889
Add:	Receipts Interest		and the second of the second o		238
Less:	Disbursements Increase liability to IRS			<del></del>	<u>-</u>
Net In	crease (Decrease) for the Year				238
Fund B	alance, August 31, 1993			\$	13,127

BOND SCHEDULES

# MATURITY SCHEDULE BOARD OF TRUSTEES OF SOUTHMOST UNION JUNIOR COLLEGE DISTRICT BUILDING REVENUE BONDS SERIES 1970 DEBT SERVICE FUND Year Ending August 31,

Year	Interest Rate	Bond Number	Bond Principal Due Nov. 15th	Bond Interest Due Nov. 15th	Bond Interest Due May 15th	Total Annual Requirements
1994	7-1/2%	98-107	50,000.00	6,187.50	4,312.50	60,500.00
1995	7-1/2%	108-118	55,000.00	4,312.50	2,250.00	61,562.50
1996	7-1/2%	119-130	60,000.00	2,250.00	.00	62,250.00
			\$ 165,000.00	\$ 12,750.00	\$ 6,562.50	\$ 184,312.50

# MATURITY SCHEDULE BOARD OF TRUSTEES OF SOUTHMOST UNION JUNIOR COLLEGE DISTRICT BUILDING REVENUE BONDS SERIES 1975-A DEBT SERVICE FUND Year Ending August 31,

Year	Interest Rate	Bond Number	Principal Due <u>May 1,</u>	Bond Interest Due Nov. 15,	Bond Interest Due <u>May 1,</u>	Total Annual Requirements
1994	7.60%	85-92	40,000.00	6,910.00	6,910.00	53,820.00
1995	7.70%	93-100	40,000.00	5,390.00	5,390.00	50,780.00
1996	7.70%	101-110	50,000.00	3,850.00	3,850.00	57,700.00
1997	7.70%	111-120	50,000.00	1,925.00	1,925.00	53,850.00
			\$ 180,000.00	\$ 18,075.00	\$ 18,075.00	\$ 216,150.00

# MATURITY SCHEDULE SOUTHMOST UNION JUNIOR COLLEGE DISTRICT SCHOOL BUILDING TAX BONDS Year Ending August 31,

	Sec. Sec.	eries 1987		Series 1988			Grand Total	
Year	Principal	<u>Interest</u>	Total	Principal	Interest	Total	Requirements	
1994	400,000	528,600	928,600	110,000	245,625	355,625	1,284,225	
1995	400,000	493,600	893,600	140,000	236,250	376,250	1,269,850	
1996	400,000	458,600	858,600	150,000	225,375	375,375	1,233,975	
1997	500,000	422,100	922,100	150,000	214,125	364,125	1,286,225	
1998	500,000	388,100	888,100	180,000	201,750	381,750	1,269,850	
1999	500,000	358,100	858,100	190,000	187,875	377,875	1,235,975	
2000	600,000	324,500	924,500	190,000	173,625	363,625	1,288,125	
2001	600,000	287,000	887,000	215,000	158,438	373,438	1,260,438	
2002	600,000	248,900	848,900	240,000	141,375	381,375	1,230,275	
2003	700,000	206,950	906,950	240,000	123,375	363,375	1,270,325	
2004	700,000	161,100	861,100	275,000	104,063	379,063	1,240,163	
2005	800,000	115,000	915,000	275,000	83,438	358,438	1,273,438	
2006	800,000	69,000	869,000	325,000	60,938	385,938	1,254,938	
2007	800,000	23,000	823,000	400,000	33,750	433,750	1,256,750	
2008	***	-	*	250,000	9,375	259,375	259,375	
	\$ 8,300,000	\$ 4,084,550	\$12,384,550	\$ 3,330,000	\$ 2,199,377	\$ 5,529,377	\$17,913,927	

Interest on the Series 1988 bonds has been calculated at the rate of 7.50% for purposes of illustration.